



**SOUTH HILL TOWN COUNCIL
REGULAR MEETING AGENDA
MONDAY, MARCH 9, 2026, 7:00 PM**

Temporary Location: 111 E. Danville Street ~ South Hill, VA 23970
Phone: (434) 447-3191 ~ Fax: (434) 447-5064
<https://www.southhillva.org/> ~ southhill@southhillva.org

Note: This meeting will be held in person and will **not** be livestreamed.

- Please remember sign ups for Citizens to Address Council are required before meeting begins. Sign up sheets are located on the table outside the front Council doors. Speakers are asked to use the aisle microphone.
- Please silence all cell phones while Council is in session.

- I. Opening
 - A. Welcome, Invocation, and Pledge of Allegiance
 - B. Call to Order
 - C. Roll Call
- II. Approval of Agenda – March 9, 2026
- III. Special Presentation: FY25 Annual Financial Report – Taylor Stover, Robinson, Farmer, Cox Associates
- IV. Citizens to Address Council *Comments are limited to three minutes (five minutes if on behalf of a group).*
- V. Public Hearings *Comments are limited to three minutes (five minutes if on behalf of a group).*
 - A. Rezoning Case #2026-1 – David Hash *withdrawn*
 - B. Special Exception #2026-1 – David Hash
 - C. Golf Carts & Low-Speed Vehicles – Keli Reekes
- VI. Administrative Reports
 - A. Consent Agenda *All consent agenda items are considered routine by Town Council and will be acted upon by one motion (move to approve the consent agenda). There will be no separate discussion of these items unless a Council member requests an item be removed or considered separately.*
 1. Minutes
 - a. February 4, 2026 Special Meeting
 - b. February 9, 2026 Regular Meeting
 2. Monthly Financial Report
 - B. Items for Approval *Items for approval are individual items to be considered by Town Council and to be acted upon by individual motions. There will be separate discussion of these items.*
 1. Town Manager Report
 - a. FY26 Additional Appropriation
 - b. Town Hall Renovation Project Bids
 - C. Reports to Accept as Presented *All reports are considered informational to Town Council and require no action (move to accept the reports as presented). There will be no separate discussion of these items unless a Council member requests an item be removed for discussion separately.*
 1. Police Report
 2. Municipal Services Report
 3. Parks, Facilities, and Grounds Report
 - a. Facilities Reservation Calendar
 4. Code Compliance Report

- a. Monthly Report
- b. Dilapidated Properties
- 5. Business Development Report
- 6. Human Resources Report

VII. Other Business

VIII. Adjournment

This agenda is subject to change at the discretion of the South Hill Town Council.

CURRENT OFFICIALS

Council Members

| | |
|---------------------------------|-----------------------------|
| The Honorable Mike Moody, Mayor | Gavin Honeycutt, Vice Mayor |
| Randy Crocker | Lillie Feggins-Boone |
| Jenifer Freeman-Hite | Ashley C. Hardee |
| Delores Luster | Carl L. Sasser, Jr. |
| Michael Smith | |

Staff

Keli Reekes, Town Manager
Leanne Patrick Feather, Clerk of Council
Sands Anderson PC, Town Attorney Services

To assist us in providing dissemination of materials, presenters are requested to submit 12 copies of their remarks and/or handouts to the Clerk prior to meetings. These copies will be provided to Town Council members and staff.

Public Hearings

South Hill Town Council Meeting

March 9, 2026

- A. Rezoning Case #2026-1 *withdrawn*
- B. Special Exception #2026-1
- C. Golf Carts & Low-Speed Vehicles



Incorporated 1901

ADMINISTRATION
(434) 447-3191

CODE
COMPLIANCE
OFFICIAL
(434) 447-5041

PUBLIC WORKS
(434) 447-3191

Public Hearing

The Town Council of the Town of South Hill will hold a public hearing on Monday, March 9, 2026 at 7:00 p.m. in the Town Hall, 111 E. Danville Street South Hill, Virginia to consider the following:

Rezoning Case #2026-1

The property to be rezoned is located at 627 Burnt Store Road between North Mecklenburg Avenue and Interstate 85.. This property has a frontage of 747 feet +/- and a depth of 1550 feet +/-.. The property is shown as tax parcel number 12201.

It is requested that the property be rezoned from Transitional Suburban Residential District R1-40 to General Commercial District C-2. The property to be rezoned is currently owned by Timothy Lane Brooks. The request is being made by Timothy Lane Brooks.

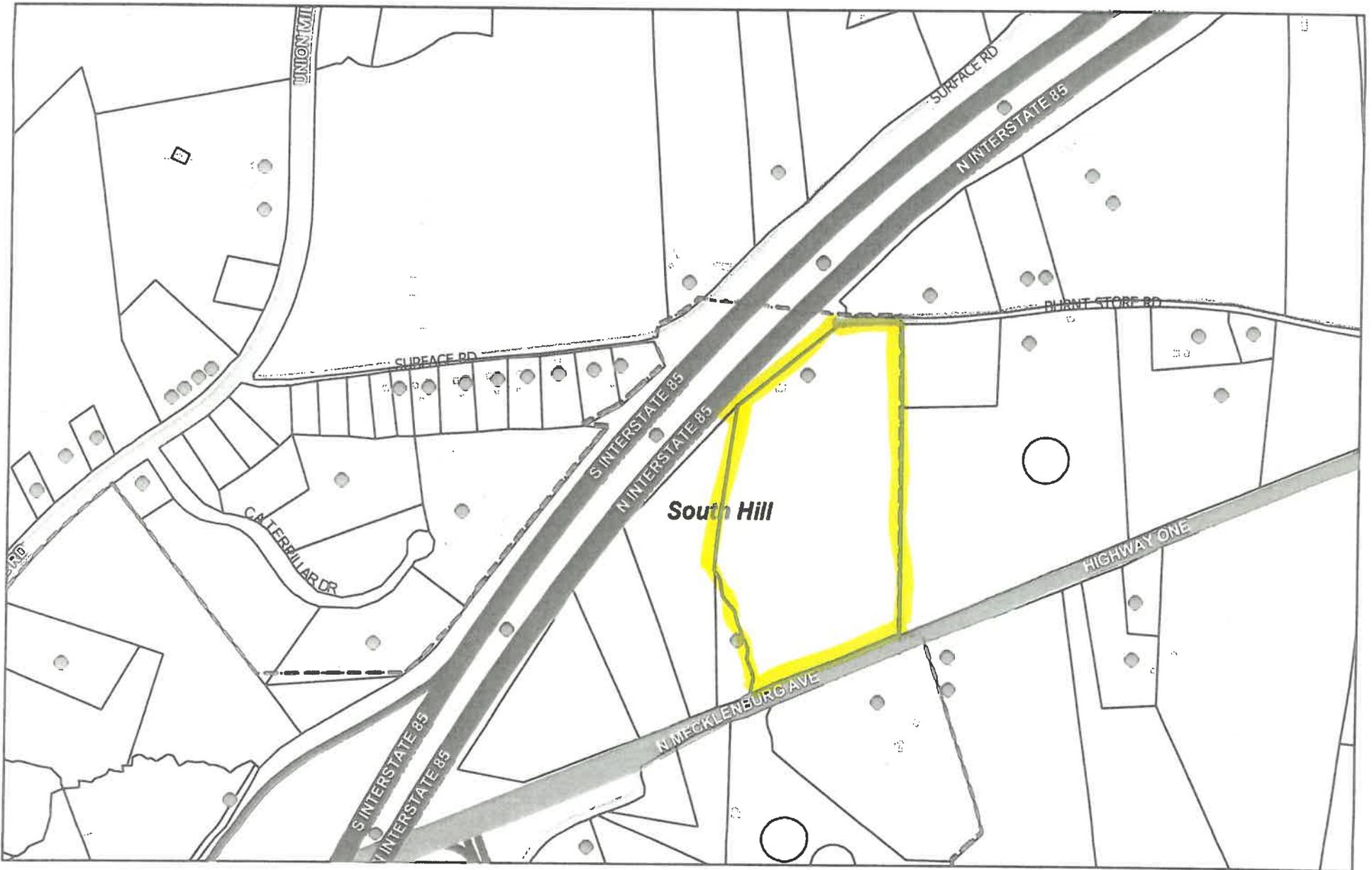
Interested persons may appear at such time and place and present their views whether orally or in writing or submit written comments prior to the hearing. The Town Council may set time limits on speakers and other rules and procedures for the conduct of this public hearing. Any persons with disabilities are urged to contact the Town Clerk's Office at 434-447-3191 prior to the public hearing to arrange for any necessary accommodations. For additional information, please contact the Code Compliance Official's Office at 434-447-5041, or in person at 111 E. Danville Street, South Hill, VA 23970

All interested parties should be present.

David Hash
Code Compliance Official

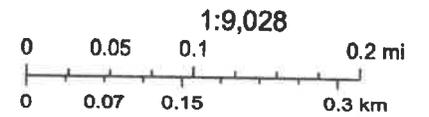
Mr. Brooks withdrew the rezoning request.

Mecklenburg County GIS



2/17/2026, 12:16:31 PM

- 911 Address Point
- Tax Parcels
- Town Boundary



Argument "AGAINST" rezoning property located at 627 burnt Store Road between North Mecklenburg Avenue and Interstate 85. Tax parcel #12201

Town Council Meeting on March 2, 2026 - Rezoning Case #2026-1

I moved back to South Hill when I had an opportunity to obtain some property within a rural country setting. I wanted to get away from the city/urban living and calm down. It has been over 50 years since I first left South Hill for the bright lights and the crowds. When you are 18, all that is very appealing. But as you mature and grow to appreciate things, you value such things as quietness, wildlife and night skies.

So, it was very disheartening to hear, that someone would like to change the quietness, peacefulness and beautiful night skies for a "dollar". If one takes the time to look at the impact of rezoning the area, my home, from residential to commercial, one will note the following:

1. Residential areas are supposed to be quiet and peaceful. Home is supposed to be quiet and peaceful...your sanctuary. Just like my neighbors that reside at the Crestview Memorial Park (Cemetery), it is supposed to be a final restful, peaceful place and not have to listen to commercial enterprises nor noisy, busy neighborhoods.
2. One should also consider the wildlife in the area. After a hectic day/week at work, I love coming home and sitting on my porch or backyard watching and listening to the deer, foxes, beavers, squirrels and birds making their home alongside my own. The introduction of commercial property or multiple housing units will interrupt their migrations and habitats.
3. Consider that any commercial development would introduce industrial scaled lighting, noise and visual impacts to the landscape. If you live in the "country", one greatly appreciates the beautiful night skies we have here. It is so satisfying to look up and see stars and constellations without the use of a telescope. It puts things in perspective and opens your mind to wonder. Our young people and older ones desperately need that, especially during the times we live in now. One of my favorite characters is the original Dr. Seuss' "How the Grinch Stole Christmas" – his biggest complaint was the NOISE, NOISE, NOISE!! Imagine if you would, that you are at your final rest stop and all you hear are car horns, loud music, and traffic. How can you rest in peace with all that going on?
4. Another main concern would be the unsafe roadway conditions on the main access road of Highway #1. Currently, I have experienced several near misses from turning into my own driveway (from both directions). Drivers don't obey the speed limit nor check for turning traffic. I have lost a mailbox or two, because someone was not paying attention and didn't see my turning vehicle, so they swerve at the last minute to avoid "rear-ending" me. Can you imagine what it would be like with more traffic in the area? The property on the docket would have an entrance/exit at the top of a hill, and drivers would have to make a precarious turn to enter if headed northbound on Highway One.
5. Wouldn't this be considered "Spot Zoning", which is a violation of Virginia law and the county's comprehensive plan. Virginia law says that spot zoning occurs when a small area of land is singled out for rezoning in a manner that is inconsistent with the classification of nearby properties. Isn't this what the applicant is requesting. There is no valid argument that the rezoning would further the welfare of the area or county, it's just this acreage and Mr. Brooks may not be seeing the long-term negative impact on the residents of the area.

Sincerely,

Thelma Chavis
2509 N. Mecklenburg Avenue
Lacrosse, VA 23950



Incorporated 1901

ADMINISTRATION
(434) 447-3191

CODE
COMPLIANCE
OFFICIAL
(434) 447-5041

PUBLIC WORKS
(434) 447-3191

Public Hearing

A public hearing will be held by the Town Council of the Town of South Hill, on Monday, March 9, 2026 at 7:00 p.m. in the Town Hall, 111 E Danville Street, South Hill to consider a request for Special Exception Permit.

SE 2026-1

Request for a Special Exception Permit under Article IV, Section 94.1-76 of the Town Zoning Ordinance to utilize the property located at 306 N Mecklenburg Avenue for a bed & breakfast or other compatible commercial uses. The property to which this special exception request applies is located between Pennington Street and Windsor Street. The property has a frontage of 160 feet +/- and a depth of 185 feet +/- . The property is zoned General Commercial C-2. The property is shown as tax parcel number 38950. This property is presently owned by GKH Home Development, LLC. The request is being made by Kim Harper.

Interested persons may appear at such time and place and present their views whether orally or in writing or submit written comments prior to the hearing. The Town Council may set time limits on speakers and other rules and procedures for the conduct of this public hearing. Any persons with disabilities are urged to contact the Town Clerk's Office at 434-447-3191 prior to the public hearing to arrange for any necessary accommodations. For additional information, please contact the Code Compliance Official's Office at 434-447-5041, or in person at 111 E Danville Street, South Hill, VA 23970

All interested parties should attend.

David Hash
Code Compliance Official

South Hill Planning Commission recommends approval.

PUBLIC HEARING

Golf Carts & Low-Speed Vehicles

A Notice of Public Hearing was published in the last two editions of the local newspaper to inform interested parties that the Town Council will hear comments on proposed amendments to the Town Code regulating the operation of golf carts and low-speed vehicles on highways within the Town of South Hill.

Ordinances under consideration include allowing golf carts on roadways with a speed limit of 25 mph or less, except on Route 1, Route 47, and Highway 58 (Mecklenburg Avenue, Atlantic Street, and Danville Avenue). Additional proposed ordinances may also prohibit low-speed vehicles, as defined by Code of Virginia §46.2-908.2, on roadways with speed limits exceeding 25 mph.

The Council will hear public comments tonight and may take action following the hearing, or defer action to a later date.

Open Public Hearing

Close Public Hearing

Suggested Motions for Consideration:

I move to adopt the ordinance which imposes limitations and restrictions on the operation of golf carts upon public highways within the Town of South Hill.

I move to adopt the ordinance which regulates the operation of low-speed vehicles on highways within the Town of South Hill.

**NOTICE OF PUBLIC HEARING
OF THE TOWN COUNCIL OF THE TOWN OF SOUTH HILL, VIRGINIA
CONCERNING ORDINANCE AMENDMENTS REGARDING USE OF GOLF CARTS
AND LOW-SPEED VEHICLES**

Notice is hereby given to all interested persons that the Town Council of the Town of South Hill, Virginia (the “Town”) will conduct a public hearing at the meeting of Town Council to be held on March 9, 2026 at 7:00 p.m., or as soon thereafter as the matter may be called on the agenda. The meeting will be held at the Town Council meeting room in the temporary South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970 with the purpose of receiving public comment on amendments to the Town Code regarding the use of golf carts and low-speed vehicles.

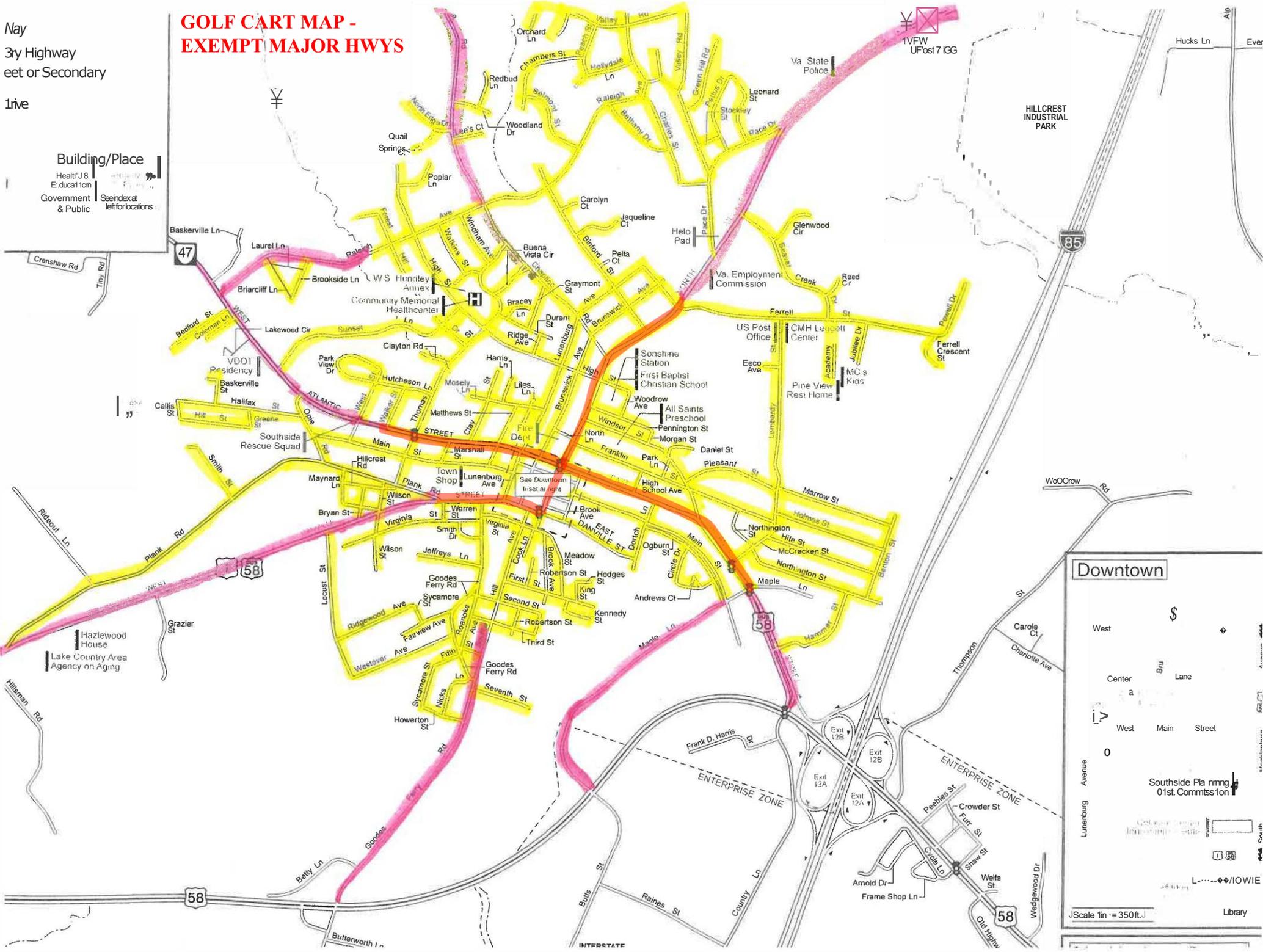
Interested persons may appear at such time and place and present their views whether orally or in writing or submit written comments prior to the hearing. The Town Council may set time limits on speakers and other rules and procedures for the conduct of this public hearing. At the conclusion of the public hearing, or at a subsequent meeting of Town Council, Town Council may adopt an ordinance incorporating such amendments to the Town Code.

For additional information, please contact Town Manager Keli Reekes, at 434-447-3191 or at 111 E. Danville Street, South Hill, Virginia 23970, Monday through Friday, 8:30 a.m. to 5:00 p.m.

GOLF CART MAP - EXEMPT MAJOR HWYS

May
 3rd Highway
 Street or Secondary
 Drive

Building/Place
 Health & Education
 Government & Public
 See index at left for locations



Downtown

West
 Center
 West
 0
 Southside Planning
 01st. Comm'ssion

Southside Planning
 01st. Comm'ssion

Scale 1in = 350ft.

Library

Code of Virginia
Title 46.2. Motor Vehicles
Subtitle III. Operation
Chapter 8. Regulation of Traffic
Article 12.1. Low-Speed Vehicles

§ 46.2-908.2. Low-speed vehicles; required equipment

Every low-speed vehicle operated upon a highway shall be equipped with head lights, brake lights, tail lights, reflex reflectors, an emergency or parking brake, an externally mounted rearview mirror, an internally mounted rearview mirror, a windshield, one or more windshield wipers, a speedometer, an odometer, braking for each wheel, a safety belt system, and a vehicle identification number.

2002, cc. [214](#), [234](#).

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

Code of Virginia
Title 46.2. Motor Vehicles
Subtitle III. Operation
Chapter 8. Regulation of Traffic
Article 12.1. Low-Speed Vehicles

§ 46.2-908.3. Low-speed vehicles; operation on highways; license required; registration required; safety and emissions inspections not required

Low-speed vehicles may be operated on public highways where the maximum speed limit is no greater than 35 miles per hour, but this limitation shall not prohibit the operation of low-speed vehicles across intersections with highways whose maximum speed limits are greater than 35 miles per hour. Operation of low-speed vehicles shall be prohibited on any highway where the Department of Transportation or the local governing body of the locality having control of the highway, as the case may be, has prohibited their operation in the interest of safety and such prohibition is indicated by conspicuously posted signs.

Low-speed vehicles shall be operated on public highways only by persons who hold driver's licenses or learner's permits issued as provided in Chapter 3 (§ 46.2-300 et seq.).

Low-speed vehicles shall be titled and registered as provided in Chapter 6 (§ 46.2-600 et seq.) and shall be subject to the same requirements as to insurance applicable to other motor vehicles under that chapter.

On or after October 1, 2013, low-speed vehicles titled and registered as provided in Chapter 6 (§ 46.2-600 et seq.) shall display license plates as provided in subsection D of § 46.2-711.

The operator of any low-speed vehicle being operated on the highways in the Commonwealth shall have in his possession: (i) the registration card issued by the Department or the registration card issued by the state or country in which the low-speed vehicle is registered, and (ii) his driver's license, learner's permit, or temporary driver's permit.

The provisions of Article 22 (§ 46.2-1176 et seq.) of Chapter 10 of this title shall not apply to low-speed vehicles.

2002, cc. 214, 234; 2011, c. 283; 2013, c. 783.

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

**AN ORDINANCE REGULATING THE OPERATION OF GOLF CARTS
WITHIN THE TOWN OF SOUTH HILL**

WHEREAS, Virginia Code § 46.2-916.3 authorizes the Town of South Hill, Virginia (**the “Town”**) to impose limitations and restrictions on the operation of golf carts upon public highways within the town; and

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of South Hill, Virginia, that Chapter 82 – Traffic and Vehicles be amended to include Article IV. – Golf Carts. Added language is included below in italics and underline.

ARTICLE IV. – GOLF CARTS

Sec. 82-51. Authority to Regulate

Pursuant to Code of Virginia, § 46.2-916.3, (1950) as amended, the Town of South Hill is authorized, by ordinance, to impose limitations and restrictions on the operation of golf carts upon public highways within the town.

Sec. 82-52. Definitions

The following terms, wherever used herein, shall have the respective meanings assigned to them unless a different meaning clearly appears from the context:

- (a) *Golf cart means a self-propelled vehicle having at least four wheels, which is designed to transport persons playing golf and their equipment on a golf course.*

Sec. 82-53. Insurance Required

Every golf cart and driver thereof shall be covered by an insurance policy. Such policy shall meet the minimum liability amounts contained in Code of Virginia, § 46.2-472, as amended, and provide coverage during the operation of the golf cart upon public highways.

Sec. 82-54. Operation on public highways.

It is unlawful to operate a golf cart on a public highway within the Town of South Hill unless the following requirements are met:

- (a) *Golf carts may be operated on Town highways with a maximum speed limit of 25 mph, except on Route 1, Route 47, and Highway 58 (Mecklenburg Avenue, Atlantic Street, and Danville Avenue).*
- (b) *Golf carts must display a slow-moving vehicle emblem in conformity with Code of Virginia, § 46.2-916.3, as amended.*
- (c) *Golf carts shall be operated only between sunrise and sunset.*
- (d) *No person may operate a golf cart unless that person is licensed to drive upon highways of the Commonwealth of Virginia and then, only in accordance with such driver's license.*

- (e) Golf carts must be operated in accordance with all applicable state and local laws and ordinances, including all laws, regulations and ordinances pertaining to the possession and use of alcoholic beverages.
- (f) Only the number of people the golf cart is designed to seat may ride on a golf cart. Additionally, passengers shall not be carried on the part of a golf cart designed to carry golf bags.
- (g) Golf carts must be operated to the extreme right of the roadway and must yield to all vehicular and pedestrian traffic.
- (h) Golf carts shall not be operated in bicycle lanes or on sidewalks.
- (i) Golf carts shall not be operated during inclement weather, nor when visibility is impaired by weather, smoke, fog, or other conditions.
- (j) Golf carts may not cross over the highways of the Town of South Hill that allow a speed of more than 25 mph.
- (k) The Chief of Police, or his designee, may prohibit the operation of golf carts on any highway if the Chief determines that such prohibition is necessary in the interest of public safety; provided, however, that appropriate signage shall be posted in the affected area to give notice of the prohibition.

Sec. 82-55. Local vehicle license.

No golf cart shall be used on the public highways unless it has obtained a Town of South Hill vehicle license. No vehicle license shall be issued until the owner of the golf cart presents evidence that the golf cart is insured in accordance with the requirements of section 82-53. The golf cart license shall be issued by the town treasurer. The fee for such license shall be \$10.00 per year.

Sec. 82-56. Golf cart zones.

Golf carts are permitted on the public highways in all areas within the town having a speed limit of 25 miles per hour or less, except on Route 1, Route 47, and Highway 58 (Mecklenburg Avenue, Atlantic Street, and Danville Avenue).

Sec. 82-57. Liability disclaimer.

This article is adopted to address the interest of public safety. Golf carts are not designed or manufactured to be used on the public streets and the Town of South Hill in no way advocates or endorses their operation on public streets or roads. The Town of South Hill has no liability under any theory of liability and the town assumes no liability for permitting golf carts to be operated on public streets and roads under special legislation granted by the Virginia General Assembly. The Town of South Hill, by regulating such operation is merely trying to address obvious safety issues and adoption of this article is not to be relied upon as a determination that operation on public streets is safe or advisable if done in accordance with this article. All persons who operate or ride upon golf carts upon public streets or roads do so at their own risk and peril, and must be observant of, and attentive to, the safety of themselves and others, including their passengers, other motorists, bicyclists and pedestrians. Any person who operates a golf cart is responsible for procuring liability insurance sufficient to cover the risk involved in using a golf cart on the public streets and roads.

Sec. 82-58. Penalties for violation.

A violation of any provision of this article shall be punishable as follows:

- (a) The first violation shall be deemed a civil matter and shall be punishable by a fine of not more than \$150.00.
- (b) The second violation within a 12-month period shall be punishable as a class 2 misdemeanor.
- (c) The third or subsequent violation within a 12-month period shall be punishable as a class 1 misdemeanor.

Sec. 82-59—100. Reserved.

Done in the Town of South Hill, Virginia, this ____ day of _____, 2026.

Town of South Hill, Virginia

By: _____
W. M. Moody, Mayor

ATTEST:

Leanne Feather, Clerk of Council

**AN ORDINANCE REGULATING THE OPERATION OF LOW-SPEED VEHICLES
WITHIN THE TOWN OF SOUTH HILL**

WHEREAS, Virginia Code §§ 46.2-908.2 and 46.2-908.3 authorizes the Town of South Hill, Virginia (**the “Town”**) to regulate the operation of low-speed vehicles on highways within their jurisdiction; and

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of South Hill, Virginia, that Chapter 82 – Traffic and Vehicles be amended to add the headings Article I. – Traffic Regulations, Article II. – Inoperative Vehicles, and full text of Article III. – Low-Speed Vehicles. Added language is included below in italics and underline; removed language is in red and strikethrough. The text of Section 82-1 and Section 82-2 (now 82-11) remain unchanged.

ARTICLE I. – TRAFFIC REGULATIONS

Sec. 82-1. Adoption of state traffic regulations.

Secs. 82-2—82.10. – Reserved.

ARTICLE II. – INOPERABLE VEHICLES

~~Sec. 82-2~~ Sec. 82-11. Restrictions on keeping of inoperable motor vehicles on residential or commercial property; removal of such vehicles.

Secs. 82-12—82.20. – Reserved.

ARTICLE III. – LOW-SPEED VEHICLES

Sec. 82-21. Authority to Regulate

This ordinance is enacted pursuant to the authority granted to municipalities by the Code of Virginia, including §§ 46.2-908.2 and 46.2-908.3, which authorize local governing bodies to regulate the operation of low-speed vehicles on highways within their jurisdiction.

Sec. 82-22. Definitions

For the purposes of this ordinance:

- (a) *Low-Speed Vehicle (LSV) shall mean any four-wheeled electrically powered or gasoline-powered vehicle whose speed attainable in one mile is more than twenty (20) miles per hour but not more than twenty-five (25) miles per hour, and which is manufactured to comply with safety standards for low-speed vehicles as set forth in 49 C.F.R. § 571.500, as defined in § 46.2-100 of the Code of Virginia.*
- (b) *Public Highway shall mean the entire width between the boundary lines of every way or place open to the use of the public for purposes of vehicular travel, within the Town of South Hill.*

Sec. 82-23. Insurance Required

Every low-speed vehicle and driver thereof shall be covered by an insurance policy. Such policy shall meet the minimum liability amounts contained in Code of Virginia, § 46.2-472, as amended, and provide coverage during the operation of the low-speed vehicle upon public highways.

Sec. 82-24. Operation of Low-Speed Vehicles on Public Highways

- (a) Low-speed vehicles may be operated only upon public highways within the corporate limits of the Town of South Hill where the posted speed limit is twenty-five (25) miles per hour or less.
- (b) No person shall operate a low-speed vehicle on any highway with a posted speed limit greater than twenty-five (25) miles per hour.
- (c) A low-speed vehicle may cross a highway with a posted speed limit of thirty-five (35) miles per hour or less, in accordance with Virginia Code § 46.2-908.2.
- (d) All low-speed vehicles operated on public highways within the Town shall be titled, registered, and insured in accordance with the requirements of Virginia law. Operators shall possess a valid driver's license. All low-speed vehicles operating on public highways within the Town shall be equipped as set forth in § 46.2-908.2 of the Code of Virginia.

Sec. 82-25. Local vehicle license.

No low-speed vehicle shall be used on the public highways unless it has obtained a Town of South Hill vehicle license. No vehicle license shall be issued until the owner of the low-speed vehicle presents evidence that the low-speed vehicle is insured in accordance with the requirements of section 82-53. The golf cart license shall be issued by the town treasurer. The fee for such license shall be \$10.00 per year.

Sec. 82-26. Penalties

Any person violating the provisions of this ordinance shall be guilty of a traffic infraction punishable as provided by law.

Sec. 82-27. Severability

If any section, subsection, provision, or portion of this ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

Secs. 82-28—82-50. Reserved.

Done in the Town of South Hill, Virginia, this ____ day of _____, 2026.

Town of South Hill, Virginia

By: _____
W. M. Moody, Mayor

ATTEST:

Leanne Feather, Clerk of Council

Administrative Reports
South Hill Town Council Meeting
March 9, 2026

- A. Consent Agenda
- B. Items for Approval
- C. Reports to Accept as Presented

Consent Agenda

South Hill Town Council Meeting
March 9, 2026

1. Minutes
 - a. February 4, 2026 Special Meeting
 - b. February 9, 2026 Regular Meeting
2. Monthly Financial Report



SOUTH HILL TOWN COUNCIL

SPECIAL MEETING MINUTES

WEDNESDAY, FEBRUARY 4, 2026, 6:30 P.M.

A special meeting of the South Hill Town Council was held on Wednesday, February 4, 2026 at 6:30 p.m. at the temporary Council Chambers of the South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970. The meeting was held to discuss the following: personnel matter.

1. CALL TO ORDER

The Honorable Mayor Mike Moody called the special meeting to order at 6:30 p.m.

2. ROLL CALL

Mayor Moody called upon Clerk Leanne Feather to call the roll, which was as follows:

A. Council Members

Randy Crocker
Ashley Hardee
Carl L. Sasser, Jr.

Lillie Feggins-Boone
Gavin Honeycutt
Michael Smith

Jenifer Freeman-Hite
Delores Luster

Human Resources Manager Kristine Martin was also in attendance.

3. CLOSED SESSION

Pursuant to Virginia Code § 2.2-3711 A(1)

Pursuant to Virginia Code § 2.2-3711 A(1), and on **motion of Councilor Luster and second of Councilor Hardee**, the South Hill Town Council entered into Closed Session to discuss the following matters as permitted by Virginia Code § 2.2-3711 A(1): matter involving actions of public officers. The motion carried unanimously. The Mayor announced publicly in the meeting that the South Hill Town Council was now in Closed Session.

4. OPEN SESSION

A motion was made by Councilor Feggins-Boone, second by Councilor Luster, that the Closed Session be adjourned and that the South Hill Town Council reconvene its meeting in **Open Session**. The motion carried unanimously. The South Hill Town Council reconvened in Open Session.

RESOLUTION CERTIFYING CLOSED SESSION

A motion was made by Councilor Smith, second by Councilor Hardee, that the minutes of this meeting reflect that no formal action was taken in the Closed Session and further moved that a Resolution Certifying the Closed Session be adopted and reflected in the minutes of this meeting as follows:

WHEREAS, the South Hill Town Council convened in Closed Session on this date by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act:

NOW THEREFORE, BE IT RESOLVED, that the South Hill Town Council does hereby certify that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Session to which this certification applies, and (2) only such public business matters as were identified in the motions by which the said Closed Session was convened were heard, discussed, or considered by the South Hill Town Council. The motion passed via **roll call vote** as follows:

Councilor Crocker-Aye
Councilor Freeman-Hite-Aye
Vice Mayor Honeycutt-Aye
Councilor Sasser-Aye

Councilor Feggins-Boone-Aye
Councilor Hardee-Aye
Councilor Luster-Aye
Councilor Smith-Aye

5. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Moody adjourned the special meeting at 7:37 p.m.

VALIDATION

Minutes approved this _____ day of _____, 20_____.

Leanne Feather, Clerk of Council

W.M. Moody, Mayor



SOUTH HILL TOWN COUNCIL

REGULAR MEETING MINUTES

MONDAY, FEBRUARY 9, 2026, 7:00 P.M.

The regular monthly meeting of the South Hill Town Council was held on Monday, February 9, 2026, at 7:00 p.m. in the temporary Council Chambers of the South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970.

I. OPENING

Honorable Mayor Mike Moody called the regular meeting to order at 7:00 p.m. Mayor Moody called upon Clerk of Council Leanne Feather to call the roll, which was as follows:

A. Council Members

Randy Crocker
Gavin Honeycutt
Michael Smith

Jenifer Freeman-Hite
Delores Luster

Ashley Hardee
Carl Sasser, Jr.

Lillie Feggins-Boone was absent.

B. Staff in Attendance

Keli Reekes, Town Manager
Leanne Feather, Admin. Asst./Clerk
Dahlis Morrow, Dir. of Fin. and Admin.

Ryan Durham, Chief of Police
Kristine Martin, Human Resources Mgr.
Brentley Morris, Business Dev. Mgr.

II. APPROVAL OF AGENDA

A motion was made by Vice Mayor Honeycutt, second by Councilor Luster, to approve the agenda for February 9, 2026. The motion carried unanimously.

III. SPECIAL PRESENTATION: FOUNDERS' DAY PROCLAMATION

Mayor Moody read a Proclamation declaring February 16, 2026, as Founders' Day in commemoration of the Town's 125th anniversary.

A motion was made by Vice Mayor Honeycutt, second by Councilor Freeman-Hite to approve the Proclamation declaring February 16, 2026, as Founders' Day. The motion carried unanimously.

IV. CITIZENS TO ADDRESS COUNCIL

At this time, the following citizen addressed Council:

- **Wade Crowder** commented on the cost of Christmas lights in Centennial Park, local gas prices, and the cost of audio-visual equipment at Town Hall.

- **Paul Duffer** thanked Mayor Moody for his comments at the previous meeting regarding allowing citizens to complete their remarks even after their allotted three minutes had expired and commented on the importance of considering consequences before taking action.

V. ADMINISTRATIVE REPORTS

A. Consent Agenda

1. Minutes

a. January 12, 2026 Regular Meeting

2. Monthly Financial Report

Director of Finance and Administration Dahlis Morrow submitted the financial report as follows:

| | |
|----------------------------|------------------------|
| Petty Cash | \$700 |
| Checking Accounts | \$10,590,239.47 |
| Investments | \$29,141,432.74 |
| Restricted/Committed Funds | \$2,598,803.24 |
| Total of all Funds | \$42,331,275.45 |

A motion was made by Vice Mayor Honeycutt, second by Councilor Hardee, to approve the Consent Agenda. The motion carried unanimously.

B. Items for Approval

1. Town Manager Report

a. Golf Carts and Low-Speed Vehicles

Town Manager Keli Reekes provided Council with options for consideration based on prior discussions regarding the operation of golf carts and low-speed vehicles (LSVs) within Town limits.

Discussion included Mayor Moody encouraging Council members to speak with their constituents to gauge community sentiment. Additional topics included safety requirements such as headlights and brake lights for golf carts similar to those on LSVs, administrative and law enforcement impacts, appropriate signage in permitted areas, and the anticipated timeline for approval. Mayor Moody asked Council to consider holding a Public Hearing at the March 9, 2026, regular Town Council meeting to receive citizen comments regarding the operation of golf carts and LSVs within Town limits.

A motion was made by Vice Mayor Honeycutt, second by Councilor Luster to schedule a Public Hearing at the March 9, 2026, regular Town Council meeting to receive citizen input regarding the operation of golf carts and LSVs within Town limits. The motion carried unanimously.

2. Human Resources Manager Report

a. Employee Handbook Updates

Human Resources Manager Kristine Martin presented updates to the current Controlled Substance and Alcohol Testing Policy to include employees in safety-sensitive positions. She also presented a new Employee Referral Program to support recruitment efforts.

Discussion included clarification of the random selection process for employees subject to drug testing, review of certain policy language with legal counsel, and the timeframe within which an employee must undergo testing following an incident.

A motion was made by Vice Mayor Honeycutt, second by Councilor Hardee to approve the updates and changes to the Town of South Hill Employment Policy Handbook for the effective date of February 10, 2026. The motion carried unanimously.

C. Reports to Accept as Presented

For efficiency, the following reports for January 2026 were presented as a group to accept as presented.

1. Police Report

Chief of Police Ryan Durham submitted the monthly police report. He reported there were 137 Activity incidents, 30 reportable criminal offenses, 787 calls for service, and \$15,370 in property recovered. Administrative news was shared.

2. Municipal Services Report

C.J. Dean submitted the Municipal Services report, providing updates on winter weather operations, water leaks, the transition to a new trash and recycling provider, ongoing utility projects, and easement acquisitions.

3. Parks, Facilities and Grounds

Jason Houchins submitted the Parks, Facilities and Grounds report, providing updates on the Parker Park basketball court light installation, Town Hall renovation process, Parker Park baseball field preparation for spring, and Shalag Industry light repairs.

4. Code Compliance Report

a. Report of Activity

David Hash submitted the report of activity as follows:

| | |
|-----------------------|-------------|
| Inspections Completed | 35 |
| Permits Issued | 21 |
| Fees Collected | \$13,181.97 |
| UEZ Exemption | \$0 |
| Rehab Exemption | \$0 |
| General Exemption | \$660.82 |
| Work Value | \$2,640,371 |

New business licenses in the Town of South Hill in January 2026:

| | | |
|--------------|---------------------|--------------------|
| J & S Retail | 935 W. Atlantic St. | Flea Market Vendor |
| Amissa Riley | 935 W. Atlantic St. | Flea Market Vendor |

| | | |
|----------------------------|----------------------|-------------------------------|
| The Backyard Brews & Bites | 1391 W. Danville St. | Restaurant |
| El Samalayuca Mexican | 300 W. Atlantic St. | Restaurant |
| Javet Financial Services | 935 W. Atlantic St. | Real Estate Service/Insurance |

b. Dilapidated Properties

Along with the list of completed dilapidated properties, a report on the status of approximately 45 dilapidated properties was also presented.

5. Business Development Report

Brent Morris submitted the Business Development report, providing updates on industry and small business recruitment, RIFA infrastructure plan progress, and the Town’s incentive programs.

6. Human Resources Report

Kristine Martin submitted the Human Resources report, providing details on OSHA compliance and Affordable Care Act reporting, congratulating Fleet Supervisor Lee Pegram on five years of service, and welcoming Aubrey Wallace as a Maintenance Operator in the Parks Department.

A motion was made by Councilor Freeman-Hite, second by Councilor Luster to approve the reports as presented. The motion carried unanimously.

VI. OTHER BUSINESS

Discussion included Councilor Hardee reading a letter addressed to the citizens of the Town regarding misinformation she has observed online concerning Council and staff. She encouraged citizens to speak directly with Mayor Moody and the Town Manager when questions arise to help prevent the spread of misinformation and invited residents to attend meetings and share their concerns in a respectful manner. Councilor Luster stated that while she took issue with the use of the word “hate,” she agreed with the overall message expressed by Councilor Hardee.

VII. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Moody adjourned the meeting at 8:07 p.m.

VALIDATION

Minutes approved this ____ day of _____, 20____.

Leanne Feather, Clerk of Council

W.M. Moody, Mayor

So Unexpected



South Hill

virginia

STATEMENT OF CASH ACCOUNTABILITY January 2026

| <u>Institution</u> | <u>Description</u> | <u>Rate</u> | <u>Previous Year Balance</u> | <u>Current Balance</u> |
|---------------------------|----------------------------|-------------|----------------------------------|-------------------------------|
| Cash | | | | |
| | Petty Cash | | \$750.00 | \$700.00 |
| SUB TOTAL | | | <u>\$750.00</u> | <u>\$700.00</u> |
| Checking Accounts | | | | |
| First Citizens Bank | General Fund Checking | 0.30% | \$9,416,689.65 | \$5,145,626.80 |
| First Citizens Bank | PD Cash Account | 0.30% | \$14,655.59 | \$11,662.09 |
| SUB TOTAL | | | <u>\$9,431,345.24</u> | <u>\$5,157,288.89</u> |
| Investments | | | | |
| LGIP | General Investment | 3.98% | \$0.00 | \$8,119,921.78 |
| First Citizens Investment | General Investment | 3.99% | \$8,725,212.39 | \$9,091,209.31 |
| VIP | 1-3 Year High Quality Bond | 3.93% | \$10,555,964.37 | \$11,062,883.65 |
| VIP | Stable Liquidity | 3.93% | \$8,141,911.15 | \$7,293,699.83 |
| SUB TOTAL | | | <u>\$27,423,087.91</u> | <u>\$35,567,714.57</u> |
| Restricted Funds | | | | |
| Atlantic Union Bank | Construction | 0.50% | \$2,549,740.93 | \$1,380,012.80 |
| First Citizens Bank | Federal Forfeiture Funds | 0.10% | \$26,106.47 | \$26,134.81 |
| Benchmark Community Bank | State Forfeiture Funds | 2.41% | \$7,875.69 | \$11,341.91 |
| SUB TOTAL | | | <u>\$2,583,723.09</u> | <u>\$1,417,489.52</u> |
| TOTAL OF ALL FUNDS | | | <u>\$39,438,906.24</u> | <u>\$42,143,192.98</u> |

INCOME/EXPENSE REPORT

FEBRUARY 2026

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|-------------------|--------------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 10-2-1011-0401 | CURRENT TAXES - REAL | 333.87 | 3,000,000.00 | 0 | 2,962,097.86 | -37,902.14 |
| 10-2-1011-0402 | DELINQUENT TAXES-REAL | 0 | 15,000.00 | 0 | 0 | -15,000.00 |
| 10-2-1012-0401 | CURRENT TAXES - PUB SER REAL | 0 | 65,000.00 | 0 | 88,836.69 | 23,836.69 |
| 10-2-1012-0404 | CURRENT TAXES - PUB SER PERS | 0 | 0.00 | 0 | 203.07 | 203.07 |
| 10-2-1013-0403 | CURRENT TAXES-P/P,M/H,M/T | 1,061.39 | 2,300,000.00 | -1,156.41 | 7,431,096.34 | 5,131,096.34 |
| 10-2-1013-0404 | PPTRA REIMBURSEMENT | 0 | 113,068.00 | 0 | 113,068.11 | 0.11 |
| 10-2-1016-0410 | PENALTIES - ALL PROP.TAXES | 9,246.75 | 20,000.00 | 1,227.04 | 6,587.97 | -13,412.03 |
| 10-2-1016-0411 | INTEREST - ALL PROP. TAXES | 9,734.44 | 25,000.00 | 5,506.68 | 15,368.41 | -9,631.59 |
| 10-2-1022-0411 | COMMUNICATIONS SALES TAX | 9,793.22 | 125,000.00 | 9,241.13 | 56,674.23 | -68,325.77 |
| 10-2-1022-0412 | CONSUM.UTILITY TAX-ELECT. | 209.51 | 158,000.00 | 17,639.79 | 112,002.07 | -45,997.93 |
| 10-2-1022-0414 | CONSUM.UTILITY TAX-GAS | 9,467.10 | 35,000.00 | 3,111.32 | 15,451.02 | -19,548.98 |
| 10-2-1022-0415 | FRANCHISE TAX | 760.31 | 0.00 | 484.61 | 1,144.79 | 1,144.79 |
| 10-2-1022-0416 | MEALS TAX | 211,125.88 | 2,500,000.00 | 237,806.29 | 1,692,810.92 | -807,189.08 |
| 10-2-1022-0417 | LODGING TAX | 83,952.11 | 860,000.00 | 67,762.42 | 591,547.55 | -268,452.45 |
| 10-2-1022-0418 | CIGARETTE TAX | 9,225.00 | 200,000.00 | 4,500.00 | 92,750.00 | -107,250.00 |
| 10-2-1023-0415 | BUSINESS LICENSE | 359,157.63 | 1,100,000.00 | 369,620.42 | 520,917.08 | -579,082.92 |
| 10-2-1023-0416 | PENALTIES - BUSINESS LICENSE | 0 | 4,000.00 | 0 | 351.94 | -3,648.06 |
| 10-2-1025-0421 | MOTOR VEHICLE LICENSE FEES | 532.56 | 45,000.00 | 0 | 44,129.49 | -870.51 |
| 10-2-1026-0422 | BANK STOCK TAXES | 0 | 240,000.00 | 0 | 0 | -240,000.00 |
| 10-2-1027-0423 | PENALTIES - OTHER LOCAL TAX | 1,246.56 | 10,000.00 | 1,329.64 | 8,566.52 | -1,433.48 |
| 10-2-1027-0424 | INTEREST - OTHER LOCAL TAX | 132.13 | 500.00 | 83.26 | 749.23 | 249.23 |
| 10-2-1033-0435 | BUILDING PERMITS | 15,000.86 | 80,000.00 | 94,338.19 | 622,531.12 | 542,531.12 |
| 10-2-1041-0436 | COURT FINES/FORFEITURES | 5,165.62 | 45,000.00 | 5,294.06 | 25,003.45 | -19,996.55 |
| 10-2-1041-0437 | PARKING FINES | 0 | 150.00 | 50.00 | 200.00 | 50.00 |
| 10-2-1041-0438 | EVENT PERMIT APPLICATION FEES | 0 | 500.00 | 0 | 200.00 | -300.00 |
| 10-2-1051-0437 | INVESTMENT GAINS (LOSSES) | 38,320.20 | 0.00 | 0 | 21,186.48 | 21,186.48 |
| 10-2-1051-0439 | INTEREST ON DEPOSITS | 57,288.68 | 400,000.00 | 96.82 | 647,619.33 | 247,619.33 |
| 10-2-1051-0440 | INCOME AND OTHER | 4,063.76 | 0.00 | 0 | -19,719.91 | -19,719.91 |
| 10-2-1052-0444 | RAILROAD LEASES | 6,971.48 | 500.00 | 0 | 0 | -500.00 |
| 10-2-1060-0444 | MECKLENBURG CO.TIPPING FEE | 0 | 0.00 | 0 | -238.88 | -238.88 |
| 10-2-1060-0445 | WASTE COLL & DISP FEES | 33,678.10 | 530,000.00 | 34,173.70 | 271,641.43 | -258,358.57 |
| 10-2-1060-0446 | MOWING & BRUSH COLLECTION FEES | 0 | 1,000.00 | 0 | 2,300.00 | 1,300.00 |
| 10-2-1060-0447 | WASTE COLLECTIONS PENALTY | 1,169.83 | 10,000.00 | 1,012.90 | 8,735.25 | -1,264.75 |
| 10-2-1068-0458 | CHARGES FOR COPIES | 0 | 500.00 | 55.00 | 607.70 | 107.70 |
| 10-2-1068-0459 | AT&T/VERIZON TANK RENTAL | 5,111.41 | 60,400.00 | 4,237.55 | 26,287.13 | -34,112.87 |
| 10-2-1068-0460 | PARKER PARK INCOME | 0 | 0.00 | 0 | 100.00 | 100.00 |
| 10-2-1068-0461 | ZONING & SUBDIVISION FEES | 900.00 | 10,000.00 | 900.00 | 6,100.00 | -3,900.00 |
| 10-2-1068-0462 | CENTENNIAL AMPHITHEATER INCOME | 0 | 0.00 | 0 | 250.00 | 250.00 |
| 10-2-1068-0463 | MISCELLANEOUS REVENUES | 756.20 | 10,000.00 | 626.16 | 11,527.62 | 1,527.62 |

INCOME/EXPENSE REPORT

FEBRUARY 2026

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|------------------------------------|--|-----------------------|-----------------------------|-------------------------|----------------------|-------------------------------|
| 10-2-1068-0464 | EXPENSES-REIMBURSED | 0 | 2,500.00 | 0 | 5,311.32 | 2,811.32 |
| 10-2-1068-0471 | MISC REVENUE - SALE OF PROPERTY | 0 | 50,000.00 | 0 | 66,943.56 | 16,943.56 |
| 10-2-1068-0472 | CANCEL PRIOR YEAR A/P | 0 | 0.00 | 0 | 204,640.61 | 204,640.61 |
| 10-2-1068-0473 | MISC REVENUE - DMV STOPS | 0 | 5,000.00 | 0 | 280.00 | -4,720.00 |
| 10-2-1068-0474 | CENTENNIAL PAVILION/UPPER FIELD INCOME | 0 | 0.00 | 500.00 | 750.00 | 750.00 |
| 10-2-1068-0476 | ECONOMIC INCENTIVES | 0 | 2,180,000.00 | 0 | 1,050,735.01 | -1,129,264.99 |
| 10-2-1069-0465 | MISC.RECOVERED COST | 976.50 | 25,000.00 | 0 | 7,216.50 | -17,783.50 |
| 10-2-1069-0467 | WATER/SEWER ADMIN FEES | 0 | 162,500.00 | 0 | 0 | -162,500.00 |
| 10-2-1069-0468 | VRSA INSURANCE REFUND/DIVIDEND/GRANT | 0 | 4,000.00 | 0 | 0 | -4,000.00 |
| 10-2-2070-0472 | ROLLING STOCK (MVCT) | 0 | 150.00 | 0 | 0 | -150.00 |
| 10-2-2070-0473 | MOBILE HOME TAX | 150.00 | 0.00 | 0 | 0 | 0.00 |
| 10-2-2070-0474 | RENTAL VEHICLE TAX | 5,893.40 | 55,000.00 | 5,274.26 | 39,869.86 | -15,130.14 |
| 10-2-2070-0475 | SALES & USE TAX | 91,425.38 | 850,000.00 | 135,526.83 | 632,703.13 | -217,296.87 |
| 10-2-2070-0477 | STREET & HIGHWAY REVENUE | 0 | 1,800,000.00 | 0 | 1,078,021.00 | -721,979.00 |
| 10-2-2070-0479 | FIRE PROGRAMS FUND | 0 | 25,000.00 | 0 | 26,250.00 | 1,250.00 |
| 10-2-2071-0431 | VA OUTDOORS FOUNDATION GRANT | 0 | 100,000.00 | 0 | 0 | -100,000.00 |
| 10-2-2071-0432 | E-SUMMONS | 465.19 | 4,000.00 | 303.01 | 16,132.28 | 12,132.28 |
| 10-2-3071-0450 | VDEM GRANT | 12,115.24 | 0.00 | 0 | 0 | 0.00 |
| 10-2-3071-0480 | POLICE DEPT. GRANT | 42,334.00 | 36,000.00 | 42,047.02 | 148,815.82 | 112,815.82 |
| 10-2-3071-0484 | ARTS COUNCIL GRANT | 0 | 4,500.00 | 4,500.00 | 4,500.00 | 0.00 |
| 10-2-3071-0487 | STORMWATER/E&S REVENUE | 4,500.00 | 0.00 | 0 | 0 | 0.00 |
| 10-2-4073-0579 | INSURANCE RECOVERIES | 1,958.01 | 20,000.00 | 1,981.49 | 134,570.16 | 114,570.16 |
| 10-2-5073-0591 | TRANSFER FROM FUND BALANCE | 0 | 5,596,847.00 | 0 | 0 | -5,596,847.00 |
| 10-2-9000-0201 | OVERPAYMENTS | 0.28 | 0.00 | 0.03 | 526.60 | 526.60 |
| GENERAL FUND Revenue Totals | | 1,034,222.60 | 22,884,115.00 | 1,048,073.21 | 18,795,949.86 | -4,088,165.14 |

INCOME/EXPENSE REPORT

FEBRUARY 2026

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|-------------------|--------------------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 10-0-0000-0000 | GENERAL FUND: | 0 | 0 | 0 | 0 | 0 |
| 10-1-0000-1000 | GENERAL GOVERNMENT ADMINIST. | 0 | 0 | 0 | 0 | 0 |
| 10-1-0100-0000 | MAYOR & TOWN COUNCIL | 0 | 0 | 0 | 0 | 0 |
| 10-1-0100-1000 | SALARIES | 800.00 | 9,600.00 | 800.00 | 5,600.00 | 4,000.00 |
| 10-1-0100-1303 | COUNCIL FEES | 2,800.00 | 38,400.00 | 3,200.00 | 22,400.00 | 16,000.00 |
| 10-1-0100-1305 | PLANNING COMMISSION FEES | 300.00 | 5,040.00 | 180.00 | 1,340.00 | 3,700.00 |
| 10-1-0100-2001 | FICA | 301.41 | 4,058.00 | 322.83 | 2,265.93 | 1,792.07 |
| 10-1-0100-2009 | UNEMPLOYMENT INSURANCE | 3.90 | 50.00 | 4.18 | 27.50 | 22.50 |
| 10-1-0100-2011 | CELL PHONE ALLOWANCE | 40.00 | 480.00 | 40.00 | 280.00 | 200.00 |
| 10-1-0100-5309 | INSURANCE-PUBLIC OFFICIALS | 0 | 3,508.00 | 0 | 3,508.00 | 0.00 |
| 10-1-0100-5504 | TRAVEL- MEETINGS/EDUCATION | 0 | 5,000.00 | 0 | 0 | 5,000.00 |
| 10-1-0100-5801 | DUES & SUBSCRIPTIONS | 0 | 3,500.00 | 0 | 3,609.00 | -109.00 |
| 10-1-0100-5804 | DEPARTMENTAL SUPPLIES | 0 | 750.00 | 0 | 346.38 | 403.62 |
| | 0100 MAYOR & TOWN COUNCIL | 4,245.31 | 70,386.00 | 4,547.01 | 39,376.81 | 31,009.19 |

INCOME/EXPENSE REPORT

FEBRUARY 2026

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|--|-----------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 10-1-0101-0000 | FINANCE AND ADMINISTRATION | 0 | 0 | 0 | 0 | 0 |
| 10-1-0101-1000 | SALARIES | 16,977.15 | 313,136.00 | 18,130.98 | 152,777.68 | 160,358.32 |
| 10-1-0101-1002 | SALARIES OVERTIME | 0 | 0.00 | 0 | 265.82 | -265.82 |
| 10-1-0101-2001 | FICA | 1,280.48 | 23,955.00 | 1,335.32 | 11,537.82 | 12,417.18 |
| 10-1-0101-2003 | RETIREMENT | 4,223.79 | 66,729.00 | 4,366.20 | 32,906.23 | 33,822.77 |
| 10-1-0101-2005 | MEDICAL PLANS | 3,158.70 | 36,976.00 | 2,410.57 | 18,236.36 | 18,739.64 |
| 10-1-0101-2006 | GROUP LIFE INSURANCE | 126.02 | 4,102.00 | 226.46 | 1,698.45 | 2,403.55 |
| 10-1-0101-2007 | DISABILITY INSURANCE | 94.19 | 1,790.00 | 194.56 | 2,353.13 | -563.13 |
| 10-1-0101-2009 | UNEMPLOYMENT INSURANCE | 6.46 | 60.00 | 8.42 | 36.82 | 23.18 |
| 10-1-0101-2010 | WORKERS COMPENSATION | 0 | 125.00 | 0 | 123.00 | 2.00 |
| 10-1-0101-2013 | CLOTHING ALLOWANCE | 150.00 | 0.00 | 0 | 0 | 0.00 |
| 10-1-0101-3006 | OFFICE EQUIP. MAINTENANCE | 0 | 4,500.00 | 1,554.10 | 4,590.17 | -90.17 |
| 10-1-0101-3010 | CONTRACT/TECHNICAL SERVICES | 9,772.53 | 115,000.00 | 7,488.24 | 135,663.70 | -20,663.70 |
| 10-1-0101-5201 | POSTAGE | 11.15 | 25,000.00 | 6,000.00 | 20,600.06 | 4,399.94 |
| 10-1-0101-5203 | TELECOMMUNICATIONS | 472.20 | 15,600.00 | 1,960.33 | 15,676.12 | -76.12 |
| 10-1-0101-5504 | TRAVEL - MEETINGS/EDUCATION | 495.00 | 5,000.00 | 537.07 | 3,706.91 | 1,293.09 |
| 10-1-0101-5801 | DUES AND SUBSCRIPTIONS | 50.00 | 18,100.00 | 89.96 | 2,287.66 | 15,812.34 |
| 10-1-0101-5804 | DEPARTMENTAL SUPPLIES | 3,784.62 | 33,000.00 | 1,654.86 | 16,332.58 | 16,667.42 |
| 10-1-0101-5805 | CIGARETTE STAMPS | 0 | 10,478.00 | 0 | 704.70 | 9,773.30 |
| 10-1-0101-5806 | DMV STOP EXPENSE | 0 | 4,500.00 | 0 | 0 | 4,500.00 |
| 10-1-0101-5808 | IT SERVICE & MAINTENANCE | 0 | 47,932.00 | 401.45 | 6,091.45 | 41,840.55 |
| 0101 FINANCE AND ADMINISTRATION | | 40,602.29 | 725,983.00 | 46,358.52 | 425,588.66 | 300,394.34 |

INCOME/EXPENSE REPORT

FEBRUARY 2026

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|--------------------------|-----------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 10-1-0102-0000 | TOWN MANAGER | 0 | 0 | 0 | 0 | 0 |
| 10-1-0102-1000 | SALARY - TOWN MANAGER | 10,230.77 | 137,000.00 | 10,538.46 | 90,761.55 | 46,238.45 |
| 10-1-0102-1001 | SALARIES | 2,307.70 | 64,000.00 | 5,282.40 | 45,099.88 | 18,900.12 |
| 10-1-0102-1010 | VEHICLE ALLOWANCE | 600.00 | 7,200.00 | 600.00 | 16,000.00 | -8,800.00 |
| 10-1-0102-2001 | FICA | 991.40 | 15,927.00 | 1,248.87 | 10,683.70 | 5,243.30 |
| 10-1-0102-2003 | RETIREMENT | 2,361.86 | 42,833.00 | 3,659.94 | 27,611.09 | 15,221.91 |
| 10-1-0102-2005 | MEDICAL PLANS | 1,259.75 | 20,175.00 | 1,165.35 | 13,000.25 | 7,174.75 |
| 10-1-0102-2006 | GROUP LIFE INSURANCE | 74.26 | 2,633.00 | 193.72 | 1,452.90 | 1,180.10 |
| 10-1-0102-2007 | DISABILITY INSURANCE | 78.16 | 1,130.00 | 159.34 | 638.87 | 491.13 |
| 10-1-0102-2009 | UNEMPLOYMENT INSURANCE | 2.31 | 40.00 | 0.42 | 16.00 | 24.00 |
| 10-1-0102-2010 | WORKERS COMPENSATION | 0 | 105.00 | 0 | 105.00 | 0.00 |
| 10-1-0102-2011 | CELL PHONE ALLOWANCE | 75.00 | 900.00 | 75.00 | 525.00 | 375.00 |
| 10-1-0102-5504 | TRAVEL - MEETINGS/EDUCATION | 176.17 | 5,000.00 | 0 | 143.78 | 4,856.22 |
| 10-1-0102-5801 | DUES & SUBSCRIPTIONS | 50.00 | 1,000.00 | 0 | 930.82 | 69.18 |
| 10-1-0102-5804 | DEPARTMENTAL SUPPLIES | 144.48 | 874.00 | 0 | 543.80 | 330.20 |
| 0102 TOWN MANAGER | | 18,351.86 | 298,817.00 | 22,923.50 | 207,512.64 | 91,304.36 |

INCOME/EXPENSE REPORT

FEBRUARY 2026

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|-------------------|---------------------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 10-1-0103-0000 | DIRECTOR OF MUNICIPAL SERVICES | 0 | 0 | 0 | 0 | 0 |
| 10-1-0103-1000 | SALARY | 9,835.14 | 131,857.00 | 10,142.84 | 87,398.78 | 44,458.22 |
| 10-1-0103-1010 | VEHICLE ALLOWANCE | 553.84 | 7,200.00 | 553.84 | 4,153.80 | 3,046.20 |
| 10-1-0103-2001 | FICA | 801.66 | 10,638.00 | 783.88 | 7,026.32 | 3,611.68 |
| 10-1-0103-2003 | RETIREMENT | 2,270.52 | 28,099.00 | 2,341.56 | 17,561.70 | 10,537.30 |
| 10-1-0103-2005 | MEDICAL PLANS | 996.24 | 6,987.00 | 782.53 | 6,013.60 | 973.40 |
| 10-1-0103-2006 | GROUP LIFE INSURANCE | 71.39 | 1,727.00 | 129.66 | 972.45 | 754.55 |
| 10-1-0103-2007 | DISABILITY INSURANCE | 50.97 | 600.00 | 104.98 | 421.44 | 178.56 |
| 10-1-0103-2009 | UNEMPLOYMENT INSURANCE | 0 | 20.00 | 0 | 8.00 | 12.00 |
| 10-1-0103-2010 | WORKERS COMPENSATION | 0 | 839.00 | 0 | 839.00 | 0.00 |
| 10-1-0103-5203 | TELECOMMUNICATIONS | 0 | 800.00 | 48.62 | 601.03 | 198.97 |
| 10-1-0103-5504 | TRAVEL - MEETINGS/EDUCATION | 0 | 1,000.00 | 0 | 0 | 1,000.00 |
| 10-1-0103-5801 | DUES & SUBSCRIPTIONS | 0 | 1,000.00 | 0 | 0 | 1,000.00 |
| 10-1-0103-5804 | DEPARTMENTAL SUPPLIES | 0 | 1,000.00 | 0 | 0 | 1,000.00 |
| 0103 | DIRECTOR OF MUNICIPAL SERVICES | 14,579.76 | 191,767.00 | 14,887.91 | 124,996.12 | 66,770.88 |

INCOME/EXPENSE REPORT

FEBRUARY 2026

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|---------------------------------------|-------------------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 10-1-0104-0000 | BUSINESS DEVELOPMENT DEPT | 0 | 0 | 0 | 0 | 0 |
| 10-1-0104-1000 | SALARY | 6,973.84 | 94,660.00 | 7,281.54 | 63,077.69 | 31,582.31 |
| 10-1-0104-1010 | VEHICLE ALLOWANCE | 553.84 | 7,200.00 | 553.84 | 4,153.80 | 3,046.20 |
| 10-1-0104-2001 | FICA | 573.05 | 7,792.00 | 598.94 | 5,137.24 | 2,654.76 |
| 10-1-0104-2003 | RETIREMENT | 1,854.04 | 20,172.00 | 1,935.86 | 14,773.81 | 5,398.19 |
| 10-1-0104-2005 | MEDICAL PLANS | 899.86 | 8,668.00 | 499.50 | 5,503.26 | 3,164.74 |
| 10-1-0104-2006 | GROUP LIFE INSURANCE | 50.62 | 1,240.00 | 93.08 | 698.10 | 541.90 |
| 10-1-0104-2007 | DISABILITY INSURANCE | 36.86 | 440.00 | 76.76 | 308.56 | 131.44 |
| 10-1-0104-2009 | UNEMPLOYMENT INSURANCE | 0 | 20.00 | 0 | 8.00 | 12.00 |
| 10-1-0104-2010 | WORKERS COMPENSATION | 0 | 51.00 | 0 | 51.00 | 0.00 |
| 10-1-0104-2011 | CELL PHONE ALLOWANCE | 75.00 | 900.00 | 75.00 | 525.00 | 375.00 |
| 10-1-0104-5203 | TELECOMMUNICATIONS | 0 | 800.00 | 40.01 | 280.07 | 519.93 |
| 10-1-0104-5504 | TRAVEL - MEETING/EDUCATION | 0 | 2,000.00 | 0 | 74.11 | 1,925.89 |
| 10-1-0104-5801 | DUES & SUBSCRIPTIONS | 0 | 500.00 | 0 | 350.00 | 150.00 |
| 10-1-0104-5803 | MARKETING | 7,500.00 | 35,000.00 | 0 | 31,657.03 | 3,342.97 |
| 10-1-0104-5804 | DEPARTMENTAL SUPPLIES | 0 | 1,000.00 | 0 | 0 | 1,000.00 |
| 10-1-0104-5805 | SITE READINESS | 0 | 20,000.00 | 0 | 1,750.00 | 18,250.00 |
| 10-1-0104-5806 | BUSINESS INCENTIVE EXPENSE | 95.00 | 90,500.00 | 0 | 4,690.84 | 85,809.16 |
| 10-1-0104-5807 | FACADE AND UP FIT INCENTIVE EXPENSE | 0 | 100,000.00 | 0 | 51,118.08 | 48,881.92 |
| 0104 BUSINESS DEVELOPMENT DEPT | | 18,612.11 | 390,943.00 | 11,154.53 | 184,156.59 | 206,786.41 |

INCOME/EXPENSE REPORT

FEBRUARY 2026

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|----------------------------------|-----------------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 10-1-0104-0000 | HUMAN RESOURCES DEPT | 0 | 0 | 0 | 0 | 0 |
| 10-1-0105-1000 | HUMAN RESOURCES SALARY | 7,144.61 | 96,880.00 | 7,452.32 | 81,029.27 | 15,850.73 |
| 10-1-0105-1001 | INCENTIVE PAY | 0 | 68,000.00 | 0 | 0 | 68,000.00 |
| 10-1-0105-2001 | FICA | 532.90 | 7,411.00 | 532.07 | 4,604.94 | 2,806.06 |
| 10-1-0105-2003 | RETIREMENT | 1,899.46 | 20,645.00 | 1,981.24 | 15,120.12 | 5,524.88 |
| 10-1-0105-2005 | MEDICAL PLANS | 1,004.92 | 10,576.00 | 573.04 | 6,658.28 | 3,917.72 |
| 10-1-0105-2006 | GROUP LIFE INSURANCE | 51.86 | 1,269.00 | 95.26 | 714.45 | 554.55 |
| 10-1-0105-2007 | DISABILITY INSURANCE | 37.71 | 350.00 | 78.44 | 315.27 | 34.73 |
| 10-1-0105-2009 | UNEMPLOYMENT INSURANCE | 0 | 60.00 | 0 | 8.00 | 52.00 |
| 10-1-0105-2010 | WORKERS COMPENSATION | 0 | 49.00 | 0 | 49.00 | 0.00 |
| 10-1-0105-2011 | CERTIFICATION INCENTIVE PAY | 1,568.00 | 83,000.00 | 0 | 2,022.00 | 80,978.00 |
| 10-1-0105-3010 | CONTRACT/TECHNICAL SERVICES | 456.00 | 28,500.00 | 0 | 6,611.14 | 21,888.86 |
| 10-1-0105-5504 | TRAVEL-MEETINGS/EDUCATION | 0 | 1,500.00 | 0 | 1,141.61 | 358.39 |
| 10-1-0105-5506 | EMPLOYEE APPRECIATION/RECOGNITION | 209.82 | 20,000.00 | 0 | 8,663.23 | 11,336.77 |
| 10-1-0105-5801 | DUES & SUBSCRIPTIONS | 0 | 20,000.00 | 0 | 619.99 | 19,380.01 |
| 10-1-0105-5803 | HEPATITIS SHOTS/DRUG TEST/DMV | 0 | 3,000.00 | 95.00 | 915.00 | 2,085.00 |
| 10-1-0105-5804 | DEPARTMENTAL SUPPLIES | 0 | 1,000.00 | 0 | 273.75 | 726.25 |
| 10-1-0105-5806 | SAFETY COMMITTEE | 0 | 7,500.00 | 2,166.30 | 2,769.92 | 4,730.08 |
| 0105 HUMAN RESOURCES DEPT | | 12,905.28 | 369,740.00 | 12,973.67 | 131,515.97 | 238,224.03 |

**INCOME/EXPENSE REPORT
FEBRUARY 2026**

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|-------------------|------------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 10-1-0106-0000 | NON-DEPARTMENTAL | 0 | 0 | 0 | 0 | 0 |
| 10-1-0106-3007 | ADVERTISING | 806.30 | 8,000.00 | 0 | 4,409.85 | 3,590.15 |
| 10-1-0106-3011 | AUDIT | 0 | 35,000.00 | 0 | 24,330.75 | 10,669.25 |
| 10-1-0106-3012 | LEGAL EXPENSES | 100.00 | 275,000.00 | 37,804.12 | 101,243.99 | 173,756.01 |
| 10-1-0106-3014 | REFUNDS ON TAXES | 0 | 1,000.00 | 0 | 231.63 | 768.37 |
| 10-1-0106-3015 | MISCELLANEOUS REFUNDS | 0 | 500.00 | 0 | 0 | 500.00 |
| 10-1-0106-3016 | ECONOMIC INCENTIVE GRANT | 0 | 2,420,000.00 | 0 | 0 | 2,420,000.00 |
| 10-1-0106-5309 | PROPERTY INSURANCE - MISC | 0 | 17,469.00 | 0 | 17,469.00 | 0.00 |
| 10-1-0106-5800 | OPERATING/CAPITAL RESERVE | 0 | 650,000.00 | 0 | 0 | 650,000.00 |
| 10-1-0106-5804 | DMV STOP EXPENSE | 0 | 0.00 | 0 | 275.00 | -275.00 |
| | 0106 NON-DEPARTMENTAL | 906.30 | 3,406,969.00 | 37,804.12 | 147,960.22 | 3,259,008.78 |

INCOME/EXPENSE REPORT

FEBRUARY 2026

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|-------------------|-----------------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 10-1-0120-0000 | POLICE DEPARTMENT | 0 | 0 | 0 | 0 | 0 |
| 10-1-0120-1000 | SALARY - CHIEF | 8,403.85 | 119,000.00 | 8,403.85 | 86,562.85 | 32,437.15 |
| 10-1-0120-1002 | SALARIES - OVERTIME | 4,050.41 | 80,000.00 | 9,478.27 | 77,662.25 | 2,337.75 |
| 10-1-0120-1004 | SALARIES - PART TIME | 0 | 14,000.00 | 0 | 2,599.63 | 11,400.37 |
| 10-1-0120-1010 | SALARIES - COMMAND STAFF | 19,271.34 | 275,713.00 | 12,645.37 | 178,712.72 | 97,000.28 |
| 10-1-0120-1011 | SALARIES - CORPLS & PTRL OFFICERS | 46,246.49 | 747,960.00 | 45,243.40 | 404,181.88 | 343,778.12 |
| 10-1-0120-1012 | SALARIES - CLERK & DISPATCHERS | 12,435.14 | 200,797.00 | 19,420.44 | 147,768.89 | 53,028.11 |
| 10-1-0120-1013 | SALARY - PT DISPATCHERS | 0 | 2,000.00 | 0 | 500.00 | 1,500.00 |
| 10-1-0120-1014 | SALARIES - SRGTS & DETECTIVES | 29,968.35 | 420,409.00 | 37,298.67 | 272,981.66 | 147,427.34 |
| 10-1-0120-1028 | SALARY - ANIMAL WARDEN | 1,673.90 | 21,000.00 | 1,691.52 | 13,709.28 | 7,290.72 |
| 10-1-0120-1029 | HOLIDAY PAY | 5,746.48 | 68,000.00 | 5,732.45 | 76,823.36 | -8,823.36 |
| 10-1-0120-2001 | FICA | 9,459.63 | 149,089.00 | 10,355.26 | 93,817.78 | 55,271.22 |
| 10-1-0120-2003 | RETIREMENT | 26,660.88 | 353,720.00 | 27,191.32 | 202,592.10 | 151,127.90 |
| 10-1-0120-2005 | MEDICAL PLANS | 27,214.25 | 209,661.00 | 16,764.77 | 164,083.06 | 45,577.94 |
| 10-1-0120-2006 | GROUP LIFE INSURANCE | 838.24 | 21,744.00 | 1,501.59 | 11,305.13 | 10,438.87 |
| 10-1-0120-2007 | DISABILITY INSURANCE | 52.83 | 800.00 | 170.98 | 635.21 | 164.79 |
| 10-1-0120-2008 | LINE OF DUTY ACT EXPENSE | 0 | 10,650.00 | 0 | 10,650.00 | 0.00 |
| 10-1-0120-2009 | UNEMPLOYMENT INSURANCE | 7.43 | 380.00 | 17.64 | 216.76 | 163.24 |
| 10-1-0120-2010 | WORKERS COMPENSATION | 0 | 64,244.00 | 0 | 64,244.00 | 0.00 |
| 10-1-0120-2011 | CELL PHONE ALLOWANCE | 40.00 | 480.00 | 40.00 | 280.00 | 200.00 |
| 10-1-0120-2012 | UNIFORMS | 2,654.35 | 20,000.00 | 52.98 | 9,596.32 | 10,403.68 |
| 10-1-0120-2013 | CLOTHING ALLOWANCE | 0 | 4,050.00 | 0 | 4,050.00 | 0.00 |
| 10-1-0120-2014 | GYM MEMBERSHIPS/OFFICER WELLNESS | 0 | 5,000.00 | 0 | 1,144.00 | 3,856.00 |
| 10-1-0120-3004 | REPAIRS & MAINTENANCE | 188.96 | 25,000.00 | 890.60 | 3,561.59 | 21,438.41 |
| 10-1-0120-3006 | OFFICE EQUIP. MAINTENANCE | 1,049.94 | 20,000.00 | 334.35 | 11,866.75 | 8,133.25 |
| 10-1-0120-3007 | ADVERTISING | 97.60 | 0.00 | 0 | 0 | 0.00 |
| 10-1-0120-5100 | ELECTRICAL SERVICE | 0 | 10,000.00 | 615.93 | 5,704.21 | 4,295.79 |
| 10-1-0120-5102 | NATURAL GAS/HEATING | 597.00 | 2,000.00 | 640.87 | 1,874.39 | 125.61 |
| 10-1-0120-5203 | TELECOMMUNICATIONS | 2,522.34 | 35,000.00 | 997.14 | 16,931.11 | 18,068.89 |
| 10-1-0120-5204 | CELLULAR/MOBILE COMMUNICATION | 0 | 0.00 | 1,819.29 | 5,646.45 | -5,646.45 |
| 10-1-0120-5309 | PROPERTY & LIABILITY INSURANCE | 0 | 20,763.00 | 0 | 20,763.00 | 0.00 |
| 10-1-0120-5405 | CLEANING/JANITORIAL SUPPLIES | 769.78 | 9,000.00 | 164.00 | 493.15 | 8,506.85 |
| 10-1-0120-5408 | VEHICLE & EQUIP. MAINTENANCE | 1,351.16 | 45,000.00 | 2,061.97 | 19,026.56 | 25,973.44 |
| 10-1-0120-5411 | FUEL EXPENSE | 5,478.76 | 60,000.00 | 3,518.79 | 30,114.29 | 29,885.71 |
| 10-1-0120-5412 | SHOOTING RANGE EXPENSE | 175.68 | 33,000.00 | 0 | 26,563.57 | 6,436.43 |
| 10-1-0120-5504 | TRAVEL - MEETINGS/EDUCATION | 2,512.02 | 50,000.00 | 1,592.02 | 15,503.86 | 34,496.14 |
| 10-1-0120-5505 | FORENSICS EXPENSE | 449.01 | 11,000.00 | 0 | 3,453.46 | 7,546.54 |
| 10-1-0120-5510 | DRUG ENFORCEMENT EXPENSES | 0 | 5,500.00 | 0 | 2,550.00 | 2,950.00 |
| 10-1-0120-5515 | RECORDS MANAGEMENT EXPENSES | 0 | 18,000.00 | 0 | 3,358.20 | 14,641.80 |

**INCOME/EXPENSE REPORT
FEBRUARY 2026**

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|-------------------|-------------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 10-1-0120-5520 | ASSET FORFEITURE EXPENSES | 0 | 8,500.00 | 0 | 0 | 8,500.00 |
| 10-1-0120-5801 | DUES & SUBSCRIPTIONS | 0 | 15,000.00 | 0 | 1,480.01 | 13,519.99 |
| 10-1-0120-5803 | PHYSICALS | 0 | 3,000.00 | 0 | 1,063.00 | 1,937.00 |
| 10-1-0120-5804 | DEPARTMENTAL SUPPLIES | 381.28 | 40,000.00 | 97.60 | 17,510.17 | 22,489.83 |
| 10-1-0120-5805 | AXON LEASE | 0 | 109,000.00 | 0 | 75,248.62 | 33,751.38 |
| 10-1-0120-5806 | FLOCK SAFETY LEASE | 0 | 14,000.00 | 0 | 14,000.00 | 0.00 |
| 10-1-0120-5808 | IT SERVICE & MAINTENANCE | 4,776.24 | 58,000.00 | 37.48 | 38,513.43 | 19,486.57 |
| 10-1-0120-5809 | GRANT EXPENSES | 0 | 36,000.00 | 0 | 45,980.25 | -9,980.25 |
| 10-1-0120-7001 | COMMUNICATIONS EQUIPMENT | 136.00 | 8,000.00 | 0 | 828.75 | 7,171.25 |
| 10-1-0120-7009 | CAPITAL OUTLAY | 0 | 941,165.00 | 188,315.20 | 303,267.91 | 637,897.09 |
| | 0120 POLICE DEPARTMENT | 215,209.34 | 4,365,625.00 | 397,093.75 | 2,489,419.61 | 1,876,205.39 |

INCOME/EXPENSE REPORT

FEBRUARY 2026

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|--------------------------------------|-------------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 10-1-0124-0000 | CODE COMPLIANCE OFFICIAL | 0 | 0 | 0 | 0 | 0 |
| 10-1-0124-1000 | SALARIES | 15,518.73 | 213,744.00 | 16,441.81 | 143,309.21 | 70,434.79 |
| 10-1-0124-2001 | FICA | 1,177.66 | 16,351.00 | 1,204.76 | 10,564.51 | 5,786.49 |
| 10-1-0124-2003 | RETIREMENT | 3,651.40 | 45,549.00 | 3,869.14 | 29,104.19 | 16,444.81 |
| 10-1-0124-2005 | MEDICAL PLANS | 3,076.30 | 21,576.00 | 2,018.91 | 18,190.71 | 3,385.29 |
| 10-1-0124-2006 | GROUP LIFE INSURANCE | 112.65 | 2,800.00 | 210.18 | 1,576.35 | 1,223.65 |
| 10-1-0124-2007 | DISABILITY INSURANCE | 83.95 | 960.00 | 177.02 | 712.62 | 247.38 |
| 10-1-0124-2009 | UNEMPLOYMENT INSURANCE | 0.15 | 40.00 | 2.15 | 24.00 | 16.00 |
| 10-1-0124-2010 | WORKERS COMPENSATION | 0 | 971.00 | 0 | 971.00 | 0.00 |
| 10-1-0124-2011 | CELL PHONE ALLOWANCE | 80.00 | 960.00 | 80.00 | 560.00 | 400.00 |
| 10-1-0124-2012 | UNIFORMS | 0 | 1,200.00 | 0 | 0 | 1,200.00 |
| 10-1-0124-3007 | ADVERTISING | 478.40 | 2,500.00 | 0 | 861.00 | 1,639.00 |
| 10-1-0124-3010 | CONTRACT/TECHNICAL SERVICES | 0 | 10,000.00 | 0 | 2,911.25 | 7,088.75 |
| 10-1-0124-5309 | PROPERTY INSURANCE | 0 | 654.00 | 0 | 654.00 | 0.00 |
| 10-1-0124-5408 | VEHICLE & EQUIP. MAINTENANCE | 0 | 1,000.00 | 0 | 150.36 | 849.64 |
| 10-1-0124-5411 | FUEL EXPENSE | 117.36 | 1,800.00 | 25.81 | 685.50 | 1,114.50 |
| 10-1-0124-5413 | STATE LEVY - 2% OF PERMIT REV | 180.17 | 10,000.00 | 0 | 10,646.23 | -646.23 |
| 10-1-0124-5504 | TRAVEL - MEETINGS/EDUCATION | 0 | 1,500.00 | 0 | 359.35 | 1,140.65 |
| 10-1-0124-5801 | DUES & SUBSCRIPTIONS | 0 | 250.00 | 0 | 173.53 | 76.47 |
| 10-1-0124-5802 | DEMOLITION COSTS | 0 | 10,000.00 | 0 | 0 | 10,000.00 |
| 10-1-0124-5803 | REIMBURSE FEES | 87.46 | 200.00 | 0 | 30.60 | 169.40 |
| 10-1-0124-5804 | DEPARTMENTAL SUPPLIES | 26.77 | 1,500.00 | 0 | 263.22 | 1,236.78 |
| 10-1-0124-5805 | STORMWATER / E&S | 2,080.00 | 10,000.00 | 2,000.00 | 3,440.00 | 6,560.00 |
| 0124 CODE COMPLIANCE OFFICIAL | | 26,671.00 | 353,555.00 | 26,029.78 | 225,187.63 | 128,367.37 |

INCOME/EXPENSE REPORT

FEBRUARY 2026

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|-------------------|--------------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 10-1-0126-0000 | STREET MAINTENANCE | 0 | 0 | 0 | 0 | 0 |
| 10-1-0126-1000 | SALARIES | 28,328.04 | 398,688.00 | 31,165.96 | 272,062.82 | 126,625.18 |
| 10-1-0126-1002 | SALARIES - OVERTIME | 3,499.19 | 20,000.00 | 9,304.55 | 18,979.67 | 1,020.33 |
| 10-1-0126-2001 | FICA | 2,472.67 | 32,030.00 | 3,063.61 | 22,351.76 | 9,678.24 |
| 10-1-0126-2003 | RETIREMENT | 6,753.02 | 84,960.00 | 7,375.18 | 55,243.72 | 29,716.28 |
| 10-1-0126-2005 | MEDICAL PLANS | 7,391.43 | 61,663.00 | 3,944.34 | 41,973.28 | 19,689.72 |
| 10-1-0126-2006 | GROUP LIFE INSURANCE | 238.95 | 5,223.00 | 392.20 | 2,941.50 | 2,281.50 |
| 10-1-0126-2007 | DISABILITY INSURANCE | 157.02 | 1,920.00 | 337.30 | 1,364.11 | 555.89 |
| 10-1-0126-2009 | UNEMPLOYMENT INSURANCE | 6.78 | 80.00 | 12.29 | 56.00 | 24.00 |
| 10-1-0126-2010 | WORKERS COMPENSATION | 0 | 17,027.00 | 0 | 17,027.00 | 0.00 |
| 10-1-0126-2011 | CELL PHONE ALLOWANCE | 80.00 | 480.00 | 40.00 | 280.00 | 200.00 |
| 10-1-0126-2012 | UNIFORMS | 0 | 2,000.00 | 0 | 1,400.00 | 600.00 |
| 10-1-0126-2013 | CLOTHING ALLOWANCE | 1,050.00 | 4,200.00 | 0 | 4,200.00 | 0.00 |
| 10-1-0126-3015 | ENGINEERING | 0 | 12,000.00 | 0 | 3,000.00 | 9,000.00 |
| 10-1-0126-5100 | ELECTRIC SERVICE(STREETLIGHTS) | 170.33 | 110,000.00 | 1,832.16 | 67,338.13 | 42,661.87 |
| 10-1-0126-5203 | TELECOMMUNICATIONS | 124.90 | 3,470.00 | 436.68 | 3,564.32 | -94.32 |
| 10-1-0126-5309 | PROPERTY INSURANCE | 0 | 10,886.00 | 0 | 10,886.00 | 0.00 |
| 10-1-0126-5407 | STREET MAINTENANCE | 174,436.41 | 1,800,000.00 | 45,102.10 | 1,213,032.74 | 586,967.26 |
| 10-1-0126-5408 | VEHICLE & EQUIP. MAINTENANCE | 12,262.15 | 40,000.00 | 7,837.16 | 42,315.84 | -2,315.84 |
| 10-1-0126-5411 | FUEL EXPENSE | 2,410.04 | 35,000.00 | 3,233.49 | 17,714.03 | 17,285.97 |
| 10-1-0126-5504 | TRAVEL - MEETINGS/EDUCATION | 152.13 | 9,000.00 | 0 | 72.55 | 8,927.45 |
| 10-1-0126-5804 | DEPARTMENTAL SUPPLIES | 5,417.15 | 16,074.00 | 5,739.92 | 13,180.61 | 2,893.39 |
| 10-1-0126-5805 | SAFETY/PROTECTIVE EQUIP. | 694.93 | 2,500.00 | 641.24 | 1,638.93 | 861.07 |
| 10-1-0126-7009 | CAPITAL OUTLAY | 0 | 3,793,182.00 | 995.00 | 498,004.00 | 3,295,178.00 |
| | 0126 STREET MAINTENANCE | 245,645.14 | 6,460,383.00 | 121,453.18 | 2,308,627.01 | 4,151,755.99 |

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| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|-------------------|------------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 10-1-0132-0000 | SOLID WASTE | 0 | 0 | 0 | 0 | 0 |
| 10-1-0132-1000 | SALARIES | 11,823.39 | 165,414.00 | 7,661.19 | 101,729.97 | 63,684.03 |
| 10-1-0132-1002 | SALARIES - OVERTIME | 1,623.81 | 8,500.00 | 1,024.91 | 3,179.79 | 5,320.21 |
| 10-1-0132-2001 | FICA | 1,057.62 | 13,304.00 | 658.26 | 8,160.42 | 5,143.58 |
| 10-1-0132-2003 | RETIREMENT | 2,793.86 | 35,250.00 | 1,853.72 | 20,939.39 | 14,310.61 |
| 10-1-0132-2005 | MEDICAL PLANS | 2,795.96 | 24,323.00 | 1,055.97 | 15,535.25 | 8,787.75 |
| 10-1-0132-2006 | GROUP LIFE INSURANCE | 85.66 | 2,167.00 | 97.94 | 1,122.87 | 1,044.13 |
| 10-1-0132-2007 | DISABILITY INSURANCE | 65.64 | 760.00 | 140.34 | 565.93 | 194.07 |
| 10-1-0132-2009 | UNEMPLOYMENT INSURANCE | 2.78 | 40.00 | 4.68 | 19.13 | 20.87 |
| 10-1-0132-2010 | WORKERS COMPENSATION | 0 | 11,553.00 | 0 | 11,553.00 | 0.00 |
| 10-1-0132-2012 | UNIFORMS | 0 | 1,100.00 | 0 | 500.00 | 600.00 |
| 10-1-0132-2013 | CLOTHING ALLOWANCE | 450.00 | 1,800.00 | 0 | 1,500.00 | 300.00 |
| 10-1-0132-3004 | REPAIRS & MAINTENANCE | 0 | 30,000.00 | 0 | 82.31 | 29,917.69 |
| 10-1-0132-5309 | PROPERTY INSURANCE | 0 | 2,653.00 | 0 | 2,653.00 | 0.00 |
| 10-1-0132-5408 | VEHICLE & EQUIP. MAINTENANCE | 100.06 | 25,000.00 | 216.76 | 7,548.80 | 17,451.20 |
| 10-1-0132-5411 | FUEL EXPENSE | 579.85 | 25,000.00 | 920.59 | 5,557.44 | 19,442.56 |
| 10-1-0132-5504 | TRAVEL - MEETINGS/EDUCATION | 0 | 0.00 | 0 | 100.00 | -100.00 |
| 10-1-0132-6000 | WASTE COLLECTION FEE | 30,712.08 | 385,000.00 | 33,835.82 | 238,252.17 | 146,747.83 |
| 10-1-0132-7000 | LANDFILL TIPPING FEES | 901.60 | 10,000.00 | 0 | 9,213.74 | 786.26 |
| | 0132 SOLID WASTE | 52,992.31 | 741,864.00 | 47,470.18 | 428,213.21 | 313,650.79 |

INCOME/EXPENSE REPORT

FEBRUARY 2026

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|-------------------|-------------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 10-1-0133-0000 | FLEET MAINTENANCE | 0 | 0 | 0 | 0 | 0 |
| 10-1-0133-1000 | SALARIES | 13,340.17 | 188,513.00 | 14,814.80 | 129,429.24 | 59,083.76 |
| 10-1-0133-1002 | SALARIES - OVERTIME | 1,691.77 | 1,500.00 | 32.44 | 2,586.13 | -1,086.13 |
| 10-1-0133-2001 | FICA | 1,181.84 | 14,536.00 | 1,129.63 | 10,259.79 | 4,276.21 |
| 10-1-0133-2003 | RETIREMENT | 3,541.22 | 40,172.00 | 3,827.84 | 29,268.62 | 10,903.38 |
| 10-1-0133-2005 | MEDICAL PLANS | 1,799.72 | 17,336.00 | 999.00 | 10,999.68 | 6,336.32 |
| 10-1-0133-2006 | GROUP LIFE INSURANCE | 98.54 | 2,470.00 | 187.56 | 1,412.58 | 1,057.42 |
| 10-1-0133-2007 | DISABILITY INSURANCE | 74.39 | 1,070.00 | 159.60 | 642.08 | 427.92 |
| 10-1-0133-2009 | UNEMPLOYMENT INSURANCE | 0.33 | 40.00 | 2.38 | 24.00 | 16.00 |
| 10-1-0133-2010 | WORKERS COMPENSATION | 0 | 2,693.00 | 0 | 2,693.00 | 0.00 |
| 10-1-0133-2011 | CELL PHONE ALLOWANCE | 40.00 | 480.00 | 40.00 | 280.00 | 200.00 |
| 10-1-0133-2012 | UNIFORMS | 0 | 600.00 | 0 | 600.00 | 0.00 |
| 10-1-0133-2013 | CLOTHING ALLOWANCE | 450.00 | 1,800.00 | 0 | 1,800.00 | 0.00 |
| 10-1-0133-3004 | REPAIRS & MAINTENANCE | 85.32 | 10,000.00 | 0 | 11,144.49 | -1,144.49 |
| 10-1-0133-5100 | ELECTRICAL SERVICE | 0 | 10,000.00 | 835.29 | 5,733.79 | 4,266.21 |
| 10-1-0133-5102 | HEATING | 1,945.30 | 5,000.00 | 1,910.67 | 5,094.69 | -94.69 |
| 10-1-0133-5203 | TELECOMMUNICATIONS | 124.90 | 3,500.00 | 85.21 | 733.34 | 2,766.66 |
| 10-1-0133-5309 | PROPERTY INSURANCE | 0 | 445.00 | 0 | 445.00 | 0.00 |
| 10-1-0133-5408 | VEHICLE & EQUIP. MAINTENANCE | 2,229.75 | 20,000.00 | 861.83 | 12,603.33 | 7,396.67 |
| 10-1-0133-5411 | FUEL EXPENSE | 98.21 | 800.00 | 105.28 | 685.14 | 114.86 |
| 10-1-0133-5504 | TRAVEL - MEETINGS/EDUCATION | 0 | 300.00 | 0 | 130.63 | 169.37 |
| 10-1-0133-5801 | DUES & SUBSCRIPTIONS | 0 | 7,500.00 | 0 | 0 | 7,500.00 |
| 10-1-0133-5804 | DEPARTMENTAL SUPPLIES | 0 | 36,100.00 | 788.70 | 17,381.24 | 18,718.76 |
| 10-1-0133-5805 | SAFETY/PROTECTIVE EQUIP. | 0 | 1,700.00 | 0 | 0 | 1,700.00 |
| 10-1-0133-7009 | CAPITAL OUTLAY | 0 | 0.00 | 0 | 15,103.00 | -15,103.00 |
| | 0133 FLEET MAINTENANCE | 26,701.46 | 366,555.00 | 25,780.23 | 259,049.77 | 107,505.23 |

INCOME/EXPENSE REPORT

FEBRUARY 2026

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|-------------------|----------------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 10-1-0134-0000 | FACILITY MAINTENANCE | 0 | 0 | 0 | 0 | 0 |
| 10-1-0134-1000 | SALARIES | 6,901.76 | 139,723.00 | 10,854.09 | 88,660.18 | 51,062.82 |
| 10-1-0134-1002 | SALARIES - OVERTIME | 0 | 500.00 | 0 | 386.59 | 113.41 |
| 10-1-0134-2001 | FICA | 541.39 | 10,741.00 | 817.58 | 6,935.11 | 3,805.89 |
| 10-1-0134-2003 | RETIREMENT | 1,686.59 | 29,775.00 | 2,720.22 | 18,833.03 | 10,941.97 |
| 10-1-0134-2005 | MEDICAL PLANS | 1,858.58 | 27,127.00 | 1,617.44 | 13,894.65 | 13,232.35 |
| 10-1-0134-2006 | GROUP LIFE INSURANCE | 48.10 | 1,830.00 | 136.74 | 955.41 | 874.59 |
| 10-1-0134-2007 | DISABILITY INSURANCE | 38.99 | 920.00 | 120.38 | 430.07 | 489.93 |
| 10-1-0134-2009 | UNEMPLOYMENT INSURANCE | 3.64 | 50.00 | 7.90 | 23.55 | 26.45 |
| 10-1-0134-2010 | WORKERS COMPENSATION | 0 | 1,638.00 | 0 | 1,638.00 | 0.00 |
| 10-1-0134-2012 | UNIFORMS | 0 | 600.00 | 0 | 500.00 | 100.00 |
| 10-1-0134-2013 | CLOTHING ALLOWANCE | 150.00 | 1,800.00 | 0 | 1,500.00 | 300.00 |
| 10-1-0134-3004 | REPAIRS & MAINTENANCE | 9,194.28 | 60,000.00 | 8,115.94 | 254,675.65 | -194,675.65 |
| 10-1-0134-3010 | CONTRACT/TECHNICAL SERVICES | 0 | 30,000.00 | 0 | 14,456.74 | 15,543.26 |
| 10-1-0134-3015 | ENGINEERING | 5,010.00 | 10,000.00 | 0 | 500.00 | 9,500.00 |
| 10-1-0134-5100 | ELECTRICAL SERVICE | 1,122.27 | 30,000.00 | 1,126.04 | 9,729.43 | 20,270.57 |
| 10-1-0134-5102 | HEATING | 1,775.88 | 7,000.00 | 1,023.12 | 2,329.39 | 4,670.61 |
| 10-1-0134-5309 | PROPERTY INSURANCE | 0 | 33,666.00 | 0 | 14,347.00 | 19,319.00 |
| 10-1-0134-5405 | CLEANING/JANITORIAL SUPPLIES | 31.10 | 7,500.00 | 1,504.76 | 1,739.20 | 5,760.80 |
| 10-1-0134-5408 | VEHICLE & EQUIP. MAINTENANCE | 0 | 1,000.00 | 0 | 68.99 | 931.01 |
| 10-1-0134-5411 | FUEL EXPENSE | 68.70 | 1,000.00 | 161.90 | 691.09 | 308.91 |
| 10-1-0134-5805 | SAFETY/PROTECTIVE EQUIP. | 0 | 800.00 | 0 | 2,421.41 | -1,621.41 |
| 10-1-0134-7009 | CAPITAL OUTLAY | 150,662.00 | 1,200,000.00 | 0 | 374,971.03 | 825,028.97 |
| 10-1-0134-7804 | DEBT SERVICE | 0 | 166,676.00 | 0 | 182,577.25 | -15,901.25 |
| | 0134 FACILITY MAINTENANCE | 179,093.28 | 1,762,346.00 | 28,206.11 | 992,263.77 | 770,082.23 |

INCOME/EXPENSE REPORT

FEBRUARY 2026

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|-------------------|-------------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 10-1-0450-0000 | PARKS AND GROUNDS | 0 | 0 | 0 | 0 | 0 |
| 10-1-0450-1000 | SALARIES | 24,843.84 | 354,285.00 | 26,101.22 | 223,351.37 | 130,933.63 |
| 10-1-0450-1002 | SALARIES - OVERTIME | 0 | 2,000.00 | 0 | 0 | 2,000.00 |
| 10-1-0450-2001 | FICA | 1,962.95 | 27,256.00 | 1,949.23 | 17,162.42 | 10,093.58 |
| 10-1-0450-2003 | RETIREMENT | 6,103.10 | 75,498.00 | 6,508.40 | 47,135.90 | 28,362.10 |
| 10-1-0450-2005 | MEDICAL PLANS | 3,260.96 | 59,611.00 | 3,070.54 | 35,844.65 | 23,766.35 |
| 10-1-0450-2006 | GROUP LIFE INSURANCE | 180.32 | 4,641.00 | 312.52 | 2,398.89 | 2,242.11 |
| 10-1-0450-2007 | DISABILITY INSURANCE | 139.87 | 1,430.00 | 270.84 | 1,148.49 | 281.51 |
| 10-1-0450-2009 | UNEMPLOYMENT INSURANCE | 13.61 | 70.00 | 14.85 | 48.65 | 21.35 |
| 10-1-0450-2010 | WORKERS COMPENSATION | 0 | 5,878.00 | 0 | 5,878.00 | 0.00 |
| 10-1-0450-2011 | CELL PHONE ALLOWANCE | 40.00 | 480.00 | 40.00 | 280.00 | 200.00 |
| 10-1-0450-2012 | UNIFORMS | 0 | 2,500.00 | 0 | 1,300.00 | 1,200.00 |
| 10-1-0450-2013 | CLOTHING ALLOWANCE | 1,050.00 | 4,200.00 | 0 | 3,900.00 | 300.00 |
| 10-1-0450-3004 | REPAIRS & MAINTENANCE | 9,434.67 | 105,000.00 | 0 | 85,885.86 | 19,114.14 |
| 10-1-0450-5100 | ELECTRICAL SERVICE | 0 | 25,000.00 | 1,915.22 | 15,391.41 | 9,608.59 |
| 10-1-0450-5203 | TELECOMMUNICATIONS | 405.07 | 5,720.00 | 507.28 | 4,127.15 | 1,592.85 |
| 10-1-0450-5309 | PROPERTY INSURANCE | 0 | 3,207.00 | 0 | 3,207.00 | 0.00 |
| 10-1-0450-5408 | VEHICLE & EQUIP. MAINTENANCE | 0 | 8,000.00 | 55.14 | 6,645.69 | 1,354.31 |
| 10-1-0450-5411 | FUEL EXPENSE | 735.90 | 8,000.00 | 46.01 | 2,889.21 | 5,110.79 |
| 10-1-0450-5504 | TRAVEL - MEETINGS/EDUCATION | 170.00 | 2,000.00 | 20.00 | 95.00 | 1,905.00 |
| 10-1-0450-5804 | DEPARTMENTAL SUPPLIES | 0 | 250.00 | 194.89 | 194.89 | 55.11 |
| 10-1-0450-5805 | SAFETY/PROTECTIVE EQUIP. | 0 | 1,000.00 | 0 | 0 | 1,000.00 |
| 10-1-0450-7009 | CAPITAL OUTLAY | 40,519.00 | 282,000.00 | 96,499.00 | 199,617.37 | 82,382.63 |
| | 0450 PARKS AND GROUNDS | 88,859.29 | 978,026.00 | 137,505.14 | 656,501.95 | 321,524.05 |

**INCOME/EXPENSE REPORT
FEBRUARY 2026**

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|-------------------|----------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 10-1-0451-0000 | LIBRARY | 0 | 0 | 0 | 0 | 0 |
| 10-1-0451-3004 | REPAIRS & MAINTENANCE | 200.58 | 6,000.00 | 1,779.40 | 2,054.44 | 3,945.56 |
| 10-1-0451-5100 | ELECTRICAL SERVICE | 763.30 | 16,000.00 | 742.59 | 7,364.67 | 8,635.33 |
| 10-1-0451-5102 | HEATING | 823.09 | 3,000.00 | 905.85 | 2,133.34 | 866.66 |
| | 0451 LIBRARY | 1,786.97 | 25,000.00 | 3,427.84 | 11,552.45 | 13,447.55 |

INCOME/EXPENSE REPORT

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| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|-------------------|---|-----------------------|-----------------------------|-------------------------|----------------------|-------------------------------|
| 10-1-0920-0000 | COMMUNITY DEVELOPMENT | 0 | 0 | 0 | 0 | 0 |
| 10-1-0920-5606 | REGIONAL PLANNING COMMISSION | 0 | 7,604.00 | 0 | 7,603.20 | 0.80 |
| 10-1-0920-5607 | REGIONAL AIRPORT | 0 | 25,000.00 | 0 | 25,000.00 | 0.00 |
| 10-1-0920-5608 | SOUTH HILL CDA | 0 | 15,250.00 | 0 | 0 | 15,250.00 |
| 10-1-0920-5609 | COMMUNITY DEVELOPMENT | 0 | 360,000.00 | 0 | 104,873.16 | 255,126.84 |
| 10-1-0920-5612 | SOUTHSIDE RESCUE SQUAD | 0 | 200,000.00 | 0 | 200,000.00 | 0.00 |
| 10-1-0920-5614 | CHAMBER OF COMMERCE/SHOPS OF SOUTH HILL | 0 | 100,000.00 | 0 | 100,000.00 | 0.00 |
| 10-1-0920-5616 | SOUTH HILL VOLUNTEER FIRE DEPARTMENT | 250,000.00 | 1,025,000.00 | 250,000.00 | 1,026,250.00 | -1,250.00 |
| 10-1-0920-5617 | SOUTH HILL BREAD BOX | 0 | 10,000.00 | 0 | 10,000.00 | 0.00 |
| 10-1-0920-5618 | LAB BUS | 0 | 70,802.00 | 0 | 35,401.00 | 35,401.00 |
| 10-1-0920-5620 | BUSINESS EDUCATION PARTNERSHIP | 0 | 4,000.00 | 0 | 4,000.00 | 0.00 |
| 10-1-0920-5622 | SOUTH HILL REVITALIZATION | 25,000.00 | 20,000.00 | 0 | 20,000.00 | 0.00 |
| 10-1-0920-5623 | SOUTHERN VA FOOD HUB | 0 | 24,000.00 | 0 | 24,000.00 | 0.00 |
| 10-1-0920-5626 | COLONIAL CENTER - VCA GRANT AND MATCH | 0 | 9,000.00 | 0 | 9,000.00 | 0.00 |
| 10-1-0920-5629 | ROANOKE RIVER RAILS TO TRAILS | 0 | 500.00 | 0 | 500.00 | 0.00 |
| 10-1-0920-5630 | MECKLENBURG COUNTY SENIOR CITIZENS | 0 | 5,000.00 | 0 | 5,000.00 | 0.00 |
| 10-1-0920-7009 | CAPITAL OUTLAY | 0 | 500,000.00 | 6,073.44 | 82,483.16 | 417,516.84 |
| | 0920 COMMUNITY DEVELOPMENT | 275,000.00 | 2,376,156.00 | 256,073.44 | 1,654,110.52 | 722,045.48 |
| | GENERAL FUND Expenditure Totals | 1,222,161.70 | 22,884,115.00 | 1,193,688.91 | 10,286,032.93 | 12,598,082.07 |

INCOME/EXPENSE REPORT

FEBRUARY 2026

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|-------------------|--|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 30-2-5000-0001 | WATER SALES | 1,321,095.35 | 1,700,000.00 | 197,191.83 | 1,256,806.91 | -443,193.09 |
| 30-2-5000-0002 | WATER CONNECTION FEES | 2,000.00 | 16,000.00 | 0 | 17,000.00 | 1,000.00 |
| 30-2-5000-0004 | SEWAGE TREATMENT/LACROSSE | 7,998.11 | 40,000.00 | 3,663.28 | 31,498.64 | -8,501.36 |
| 30-2-5000-0005 | SEWAGE TREATMENT/BRODNAX | 2,252.72 | 20,000.00 | 1,668.08 | 9,570.00 | -10,430.00 |
| 30-2-5000-0006 | PENALTIES-PAST DUE SALES | 6,295.27 | 75,000.00 | 3,996.84 | 39,158.66 | -35,841.34 |
| 30-2-5000-0007 | INTEREST ON DEPOSITS | 10,070.28 | 100,000.00 | 0 | 46,266.36 | -53,733.64 |
| 30-2-5000-0008 | WWTP EXPANSION PAYMENT/LACROSSE | 1,455.90 | 17,470.00 | 1,455.90 | 10,191.30 | -7,278.70 |
| 30-2-5000-0009 | WWTP EXPANSION PAYMENT/BRODNAX | 727.95 | 8,735.00 | 727.95 | 5,437.22 | -3,297.78 |
| 30-2-5000-0010 | SEPTIC TANK HAULERS FEE | 0 | 60,000.00 | 7,451.82 | 99,027.28 | 39,027.28 |
| 30-2-5000-0011 | SET UP FEE - BULK WATER | 0 | 200.00 | 0 | 0 | -200.00 |
| 30-2-5000-0013 | CUT ON / TRANSFER FEES | 1,720.00 | 50,000.00 | 3,250.00 | 26,870.00 | -23,130.00 |
| 30-2-5000-0016 | LEACHATE TREATMENT | 20,872.55 | 425,000.00 | 71,536.71 | 214,533.07 | -210,466.93 |
| 30-2-5000-0020 | TRANSFER FROM FUND BALANCE | 0 | 2,576,924.00 | 0 | 0 | -2,576,924.00 |
| 30-2-5000-0021 | TRANSFER FROM GENERAL FUND | 0 | 7,338,288.00 | 0 | 0 | -7,338,288.00 |
| 30-2-5000-0025 | MISCELLANEOUS INCOME | 21,482.19 | 2,000.00 | 0 | 289,623.95 | 287,623.95 |
| 30-2-5000-0031 | SEWER SALES | 1,426,956.40 | 1,472,000.00 | 110,599.11 | 1,013,901.36 | -458,098.64 |
| 30-2-5000-0032 | SEWER CONNECTION FEES | 0 | 24,000.00 | 0 | 15,000.00 | -9,000.00 |
| 30-2-5000-0493 | AMERICAN RESCUE PLAN SEWER COLL GRANT | 0 | 492,580.00 | 0 | 0 | -492,580.00 |
| 30-2-5000-0497 | CONSTRUCTION CONTRIBUTION | 0 | 4,258,603.00 | 280,540.35 | 280,540.35 | -3,978,062.65 |
| 30-2-5000-0580 | SALE OF PROPERTY | 0 | 15,000.00 | 0 | 0 | -15,000.00 |
| | WATER & SEWER FUND Revenue Totals | 2,822,926.72 | 18,691,800.00 | 682,081.87 | 3,357,590.39 | -15,334,209.61 |

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FEBRUARY 2026

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|-------------------|--|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 30-0-0000-0000 | WATER & SEWER FUND | 0 | 0 | 0 | 0 | 0 |
| 30-1-6000-0000 | WATER DISTRIBUTION SYSTEMS | 0 | 0 | 0 | 0 | 0 |
| 30-1-6000-1000 | SALARIES | 9,612.18 | 158,686.00 | 12,860.75 | 108,729.09 | 49,956.91 |
| 30-1-6000-1002 | SALARIES - OVERTIME | 1,439.28 | 9,000.00 | 3,042.82 | 6,763.02 | 2,236.98 |
| 30-1-6000-1010 | INCENTIVE | 0 | 9,700.00 | 0 | 0 | 9,700.00 |
| 30-1-6000-2001 | FICA | 873.20 | 12,828.00 | 1,195.83 | 8,814.52 | 4,013.48 |
| 30-1-6000-2003 | RETIREMENT | 2,360.03 | 33,816.00 | 3,008.31 | 22,241.94 | 11,574.06 |
| 30-1-6000-2005 | MEDICAL PLANS | 3,036.45 | 32,172.00 | 1,714.75 | 16,142.01 | 16,029.99 |
| 30-1-6000-2006 | GROUP LIFE INSURANCE | 70.54 | 2,079.00 | 158.18 | 1,172.68 | 906.32 |
| 30-1-6000-2007 | DISABILITY INSURANCE | 62.14 | 530.00 | 93.82 | 378.31 | 151.69 |
| 30-1-6000-2009 | UNEMPLOYMENT INSURANCE | 2.61 | 30.00 | 5.62 | 24.00 | 6.00 |
| 30-1-6000-2010 | WORKERS COMPENSATION | 0 | 3,537.00 | 0 | 3,537.00 | 0.00 |
| 30-1-6000-2012 | UNIFORMS | 0 | 1,600.00 | 0 | 400.00 | 1,200.00 |
| 30-1-6000-2013 | CLOTHING ALLOWANCE | 450.00 | 1,800.00 | 0 | 1,200.00 | 600.00 |
| 30-1-6000-3004 | REPAIRS AND MAINTENANCE | 2,366.53 | 150,000.00 | 15,390.28 | 72,347.11 | 77,652.89 |
| 30-1-6000-3010 | CONTRACT/TESTING SERVICES | 0 | 7,000.00 | 748.70 | 5,016.99 | 1,983.01 |
| 30-1-6000-3015 | ENGINEERING | 551.90 | 5,000.00 | 6,939.00 | 6,939.00 | -1,939.00 |
| 30-1-6000-5100 | ELECTRICAL SERVICE | 160.33 | 3,500.00 | 159.49 | 3,408.06 | 91.94 |
| 30-1-6000-5203 | TELECOMMUNICATIONS | 131.60 | 2,000.00 | 288.72 | 2,016.48 | -16.48 |
| 30-1-6000-5309 | PROPERTY INSURANCE | 0 | 9,342.00 | 0 | 11,183.00 | -1,841.00 |
| 30-1-6000-5408 | VEHICLE & EQUIP. MAINTENANCE | 0 | 4,500.00 | 157.42 | 447.57 | 4,052.43 |
| 30-1-6000-5411 | FUEL EXPENSE | 280.76 | 5,000.00 | 283.58 | 1,583.74 | 3,416.26 |
| 30-1-6000-5413 | VA DEPT OF HEALTH FEES | 0 | 8,000.00 | 0 | 7,842.00 | 158.00 |
| 30-1-6000-5504 | TRAVEL - MEETINGS/EDUCATION | 18.99 | 2,000.00 | 0 | 655.03 | 1,344.97 |
| 30-1-6000-5700 | WATER TANK MAINTENANCE | 0 | 90,000.00 | 0 | 77,943.41 | 12,056.59 |
| 30-1-6000-5804 | DEPARTMENTAL SUPPLIES | 0 | 200.00 | 0 | 0 | 200.00 |
| 30-1-6000-5805 | SAFETY/PROTECTIVE EQUIP. | 0 | 600.00 | 0 | 0 | 600.00 |
| 30-1-6000-5806 | BUSINESS INCENTIVE EXPENSE | 10,000.00 | 0.00 | 0 | 0 | 0.00 |
| 30-1-6000-5807 | NORTHSIDE INFRASTRUCTURE | 7,528.87 | 4,450,000.00 | 188,963.73 | 1,033,816.56 | 3,416,183.44 |
| 30-1-6000-5897 | AMERICAN RESCUE PLAN ACT EXPENSES | 1,632.28 | 0.00 | 0 | 0 | 0.00 |
| 30-1-6000-7009 | CAPITAL OUTLAY | 0 | 1,250,000.00 | 131,450.82 | 1,213,644.07 | 36,355.93 |
| 30-1-6000-7050 | WATER PURCHASES - RRSA | 98,383.12 | 1,300,000.00 | 111,332.15 | 742,604.47 | 557,395.53 |
| 30-1-6000-7804 | DEBT SERVICE | 0 | 352,519.00 | 0 | 1,009,958.73 | -657,439.73 |
| | 6000 WATER DISTRIBUTION SYSTEMS | 138,960.81 | 7,905,439.00 | 477,793.97 | 4,358,808.79 | 3,546,630.21 |

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| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|-------------------|-------------------------------------|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 30-1-6050-0000 | SEWER COLLECTION SYSTEM | 0 | 0 | 0 | 0 | 0 |
| 30-1-6050-1000 | SALARIES | 10,077.56 | 158,686.00 | 12,328.55 | 110,389.92 | 48,296.08 |
| 30-1-6050-1002 | SALARIES - OVERTIME | 1,873.23 | 9,000.00 | 3,574.90 | 7,501.20 | 1,498.80 |
| 30-1-6050-2001 | FICA | 923.40 | 12,828.00 | 1,195.76 | 9,103.09 | 3,724.91 |
| 30-1-6050-2003 | RETIREMENT | 2,458.91 | 33,816.00 | 3,008.25 | 22,794.98 | 11,021.02 |
| 30-1-6050-2005 | MEDICAL PLANS | 2,216.32 | 32,172.00 | 1,717.25 | 21,748.61 | 10,423.39 |
| 30-1-6050-2006 | GROUP LIFE INSURANCE | 72.27 | 2,079.00 | 158.14 | 1,199.72 | 879.28 |
| 30-1-6050-2007 | DISABILITY INSURANCE | 47.28 | 530.00 | 180.00 | 723.04 | -193.04 |
| 30-1-6050-2009 | UNEMPLOYMENT INSURANCE | 1.60 | 30.00 | 5.63 | 24.00 | 6.00 |
| 30-1-6050-2010 | WORKERS COMPENSATION | 0 | 2,191.00 | 0 | 2,191.00 | 0.00 |
| 30-1-6050-2012 | UNIFORMS | 0 | 1,600.00 | 0 | 800.00 | 800.00 |
| 30-1-6050-2013 | CLOTHING ALLOWANCE | 300.00 | 1,800.00 | 0 | 2,400.00 | -600.00 |
| 30-1-6050-3004 | REPAIRS & MAINTENANCE | 148.35 | 125,000.00 | 459.71 | 49,618.78 | 75,381.22 |
| 30-1-6050-3015 | ENGINEERING | 0 | 20,000.00 | 0 | 0 | 20,000.00 |
| 30-1-6050-5100 | ELECTRICAL SERVICE | 2,131.79 | 35,000.00 | 3,969.07 | 19,442.15 | 15,557.85 |
| 30-1-6050-5203 | TELECOMMUNICATIONS | 0 | 500.00 | 0 | 0 | 500.00 |
| 30-1-6050-5309 | PROPERTY INSURANCE | 0 | 8,112.00 | 0 | 7,962.00 | 150.00 |
| 30-1-6050-5408 | VEHICLE & EQUIP. MAINTENANCE | 4,419.08 | 25,000.00 | 39.04 | 9,952.74 | 15,047.26 |
| 30-1-6050-5411 | FUEL EXPENSE | 1,445.18 | 10,000.00 | 1,362.89 | 10,373.23 | -373.23 |
| 30-1-6050-5504 | TRAVEL - MEETINGS/EDUCATION | 0 | 5,000.00 | 0 | 0 | 5,000.00 |
| 30-1-6050-5804 | DEPARTMENTAL SUPPLIES | 0 | 200.00 | 0 | 440.63 | -240.63 |
| 30-1-6050-5805 | SAFETY/PROTECTIVE EQUIP. | 99.97 | 600.00 | 0 | 0 | 600.00 |
| 30-1-6050-7009 | CAPITAL OUTLAY | 116,296.49 | 7,765,903.00 | 89,810.52 | 1,557,909.88 | 6,207,993.12 |
| 30-1-6050-7804 | DEBT SERVICE | 0 | 950,784.00 | 0 | 0.00 | 950,784.00 |
| | 6050 SEWER COLLECTION SYSTEM | 142,511.43 | 9,200,831.00 | 117,809.71 | 1,834,574.97 | 7,366,256.03 |

INCOME/EXPENSE REPORT

FEBRUARY 2026

| Account Id | Account Description | Prior Rev/Expd | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | Balance/Excess/Deficit |
|-------------------|--|-----------------------|-----------------------------|-------------------------|---------------------|-------------------------------|
| 30-1-7000-0000 | WASTEWATER TREATMENT PLANT | 0 | 0 | 0 | 0 | 0 |
| 30-1-7000-1000 | SALARIES | 22,681.43 | 349,847.00 | 24,483.57 | 212,376.35 | 137,470.65 |
| 30-1-7000-1002 | SALARIES - OVERTIME | 118.51 | 2,000.00 | 575.26 | 861.76 | 1,138.24 |
| 30-1-7000-1004 | SALARIES - PART TIME | 1,012.18 | 11,000.00 | 0 | 5,313.96 | 5,686.04 |
| 30-1-7000-2001 | FICA | 1,850.32 | 27,758.00 | 1,913.31 | 16,926.23 | 10,831.77 |
| 30-1-7000-2003 | RETIREMENT | 5,484.84 | 74,552.00 | 5,923.06 | 44,605.14 | 29,946.86 |
| 30-1-7000-2005 | MEDICAL PLANS | 3,976.16 | 40,034.00 | 2,243.98 | 21,244.10 | 18,789.90 |
| 30-1-7000-2006 | GROUP LIFE INSURANCE | 164.63 | 4,583.00 | 312.68 | 2,340.57 | 2,242.43 |
| 30-1-7000-2007 | DISABILITY INSURANCE | 121.76 | 1,600.00 | 261.06 | 1,049.50 | 550.50 |
| 30-1-7000-2009 | UNEMPLOYMENT INSURANCE | 2.77 | 80.00 | 3.22 | 37.14 | 42.86 |
| 30-1-7000-2010 | WORKERS COMPENSATION | 0 | 4,280.00 | 0 | 4,430.00 | -150.00 |
| 30-1-7000-2012 | UNIFORMS | 0 | 300.00 | 0 | 800.00 | -500.00 |
| 30-1-7000-2013 | CLOTHING ALLOWANCE | 600.00 | 2,400.00 | 0 | 2,400.00 | 0.00 |
| 30-1-7000-3004 | REPAIRS & MAINTENANCE | 1,257.25 | 175,000.00 | 10,243.73 | 77,102.84 | 97,897.16 |
| 30-1-7000-3010 | CONTRACT/TESTING SERVICES | 0 | 35,000.00 | 5,017.40 | 22,749.12 | 12,250.88 |
| 30-1-7000-3012 | LEGAL EXPENSES | 0 | 20,000.00 | 0 | 0 | 20,000.00 |
| 30-1-7000-3015 | ENGINEERING | 0 | 50,000.00 | 18,675.00 | 27,200.00 | 22,800.00 |
| 30-1-7000-5100 | ELECTRICAL SERVICE | 83.01 | 130,000.00 | 8,848.46 | 68,960.23 | 61,039.77 |
| 30-1-7000-5203 | TELECOMMUNICATIONS | 151.60 | 3,950.00 | 207.57 | 2,922.85 | 1,027.15 |
| 30-1-7000-5309 | PROPERTY INSURANCE | 0 | 10,718.00 | 0 | 10,718.00 | 0.00 |
| 30-1-7000-5405 | CLEANING & JANITORIAL | 0 | 500.00 | 0 | 0 | 500.00 |
| 30-1-7000-5408 | VEHICLE & EQUIP. MAINTENANCE | 0 | 5,000.00 | 0 | 163.32 | 4,836.68 |
| 30-1-7000-5411 | FUEL EXPENSE | 118.28 | 15,000.00 | 117.24 | 6,876.76 | 8,123.24 |
| 30-1-7000-5413 | DEQ FEES | 0 | 25,000.00 | 0 | 11,218.00 | 13,782.00 |
| 30-1-7000-5415 | CHEMICALS | 4,439.00 | 22,000.00 | 0 | 4,439.00 | 17,561.00 |
| 30-1-7000-5416 | LAB SUPPLIES | 0 | 12,000.00 | 781.00 | 6,220.31 | 5,779.69 |
| 30-1-7000-5419 | DISPOSAL EXPENSE | 5,626.43 | 60,000.00 | 0 | 31,822.97 | 28,177.03 |
| 30-1-7000-5504 | TRAVEL - MEETINGS/EDUCATION | 0 | 10,000.00 | 40.00 | 2,658.61 | 7,341.39 |
| 30-1-7000-5804 | DEPARTMENTAL SUPPLIES | 38.70 | 2,000.00 | 0 | 521.59 | 1,478.41 |
| 30-1-7000-5805 | SAFETY/PROTECTIVE EQUIP. | 0 | 2,000.00 | 54.68 | 210.82 | 1,789.18 |
| 30-1-7000-7009 | CAPITAL OUTLAY | 0 | 207,000.00 | 7,162.76 | 56,430.76 | 150,569.24 |
| 30-1-7000-7804 | DEBT SERVICE | 0 | 119,428.00 | 0 | 0.00 | 119,428.00 |
| | 7000 WASTEWATER TREATMENT PLANT | 47,726.87 | 1,423,030.00 | 86,863.98 | 642,599.93 | 780,430.07 |
| | WATER & SEWER FUND Expenditure Totals | 329,199.11 | 18,691,800.00 | 682,467.66 | 6,835,983.69 | 11,855,816.31 |

Items for Approval
South Hill Town Council Meeting
March 9, 2026

1. Town Manager Report
 - a. FY26 Additional Appropriation
 - b. Town Hall Renovation Bids

Agenda Item A

To: Mayor and Town Council
From: Town Manager
Date: March 9, 2026
Re: FY26 Additional Appropriation

Staff is requesting Council appropriate \$4,511,000 in additional real estate and personal property tax revenue collected from Microsoft during the current fiscal year. These funds are above what was originally anticipated in the adopted budget, which was prepared prior to the July 1st assessment date by the County. The additional revenue is needed to cover the Town's reimbursement obligation to the Industrial Development Authority (IDA), as outlined in our existing economic incentive agreement.

Recommended Motion

I move to appropriate \$4,511,000 in additional real estate and personal property revenue to the FY26 General Fund budget.

Agenda Item B

To: Mayor and Town Council
From: Town Manager
Date: March 9, 2026
Re: Town Hall Renovation Project Bids

With the assistance of Moseley Design and B & B Consultants, Town staff solicited bids through a formal Invitation for Bids process. The scope of work includes restoring the interior of the building following mold remediation, renovating employee restrooms and storage areas, and making façade improvements.

Staff received the following qualifying bids:

| Contractor | Total Bid |
|--|------------------|
| Brock Construction, Inc. | \$1,755,640 |
| R.F. Howerton, Inc. | 779,191 |
| H.G. Reynolds | 965,000 |
| Piney Ridge Contracting & Consulting, Inc. | 801,000 |
| Barracks Construction Company LLC | 1,098,525 |

Staff recommends Council accept and approve the lowest bid received of R.F. Howerton, Inc. in the amount of \$779,191 to complete the Town Hall renovation project.

Recommended Motion

I move to award the bid in the amount of \$779,191 to R.F. Howerton, Inc., and to authorize the Town Manager or her designee to execute all necessary forms and contracts.



TABULATION OF BIDS

| Project: South Hill Town Hall Renovations | | | Architect's Project No.: 651455 | | | Bids Receipt Date/Time: February 9, 2026, 10:00 AM | | |
|--|-----------------------|---------------------|--|-------------------------|--------------------------------|---|---------------|---------------|
| | | | | | | Bids Opening Date/Time: February 9, 2026, 10:00 AM | | |
| General Contractors | BROCK CONSTRUCTION | RF HOWERTON | HG REYNOLDS | PINEY RIDGE CONTRACTING | PARAGON INTERIORS (incomplete) | BARRACKS CONSTRUCTION | - | - |
| Part A: Base Bid | \$1,752,640.00 | \$776,191.00 | \$962,000.00 | \$798,000.00 | \$0.00 | \$1,095,525.00 | \$0.00 | \$0.00 |
| Part B: Lump Sum Allowance No. 1 | \$3,000.00 | \$3,000.00 | \$3,000.00 | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 |
| Total Base Bid = Parts A + B | \$1,755,640.00 | \$779,191.00 | \$965,000.00 | \$801,000.00 | \$0.00 | \$1,098,525.00 | \$0.00 | \$0.00 |
| Receipt of Addenda 1 - # acknowledged | YES | YES | YES | YES | | YES | | |
| Receipt of Addenda 2 - # acknowledged | YES | YES | YES | YES | | YES | | |
| Class A Contractor License Number | YES | YES | YES | YES | | YES | | |
| Bid Form signed | YES | YES | YES | YES | | YES | | |
| Bid Form sealed | YES | YES | YES | YES | | YES | | |
| Bid Security (5%) attached | YES | YES | YES | YES | | NO | | |

Notes:
 1 -
 2 -
 3 -
 4 -

Reports to Accept as Presented

South Hill Town Council Meeting

March 9, 2026

1. Police Report
2. Municipal Services Report
3. Parks, Facilities, and Grounds Report
 - a. Facilities Reservation Calendar
4. Code Compliance Report
 - a. Monthly Report
 - b. Dilapidated Properties
5. Business Development Report
6. Human Resources Report



SOUTH HILL POLICE DEPARTMENT

103 SOUTH BRUNSWICK AVE.
SOUTH HILL, VA 23970

RYAN DURHAM, CHIEF OF POLICE



Police Report

February 2026

| Activity: | Feb 26 | Feb 25 | Jan 26 |
|---|--------|--------|--------|
| • Traffic Stops | 94 | 122 | 47 |
| • Traffic Summons Issued | 49 | 93 | 31 |
| • DUI Arrests | 1 | 6 | 1 |
| • Reportable/Non-Reportable Vehicle Crashes | 24 | 25 | 29 |
| • TDO/ECO Hours | 35 | -- | 29 |

Criminal Reports:

| | | | |
|---------------------------------|----|---|----|
| ○ Larcenies Reported | 12 | 8 | 11 |
| ○ Larcenies Cleared | 8 | 3 | 6 |
| ○ Assaults Reported | 6 | 6 | 2 |
| ○ Assaults Cleared | 5 | 6 | 2 |
| ○ Break Ins Reported | 1 | 0 | 0 |
| ○ Break Ins Cleared | 0 | 0 | 0 |
| ○ Murders | 0 | 0 | 0 |
| ○ Murders Cleared | 0 | 0 | 0 |
| ○ Rapes Reported | 0 | 0 | 0 |
| ○ Rapes Cleared | 0 | 0 | 0 |
| ○ Robberies (Attempts) Reported | 0 | 0 | 0 |
| ○ Robberies Cleared | 0 | 0 | 0 |



434-447-3104



434-955-2101

SERVICE

HONOR

PRIDE

DEDICATION

| | | | |
|---|----|----|----|
| ○ Arsons Reported | 0 | 0 | 0 |
| ○ Arsons Cleared | 0 | 0 | 0 |
| ○ Other Reportable Offenses | 25 | 21 | 17 |
| ○ All Other Reportable Offenses Cleared | 13 | 9 | 8 |

| | | | |
|---------------------------|---------------|---------------|---------------|
| Calls for Service: | Feb 26 | Feb 25 | Jan 26 |
|---------------------------|---------------|---------------|---------------|

| | | | |
|-----------------------------------|--------|---------|---------|
| • Alarms | 21 | 21 | 40 |
| • Animal Complaints | 25 | 9 | 10 |
| • Disturbance Calls | 19 | 26 | 23 |
| • Police Escorts Business/Funeral | 14 | 24 | 5 |
| • 911 Hang Up Calls/Open Lines | 18 | 14 | 26 |
| • Vehicle Unlockings | 22 | 27 | 29 |
| • Vandalisms | 0 | 1 | 1 |
| • All Other Calls for Service | 595 | 774 | 658 |
| • Total Calls for Service | 683 | 896 | 787 |
| • Property Reported Stolen | \$5727 | \$56086 | \$19924 |
| • Property Recovered | \$2111 | \$35105 | \$15370 |

Miscellaneous:

| | | | |
|-----------------------------------|----|------|----|
| • Court | 16 | 14.5 | 8 |
| • Training Hours | 5 | 62 | 6 |
| • Warrants Issued/Served | 52 | 56 | 21 |
| • Inoperative Vehicles Tagged | 2 | 1 | 2 |
| • Inoperative vehicles Tagged YTD | 2 | 26 | 2 |

Administrative News

The following completed trainings in February 2026:

- **Det. John Childers – Virginia Legal Update and Cultural Diversity- online**
- **Joanna Fitts – VCIN Full Access Recertification – online**
- **Donna Burch – Stress Management at Work and Elsewhere – online**

Detectives Amanda Parker and John Childers completed Firearms Apprenticeship at the training academy.

The Department participated in Career Day at Mecklenburg County High School.

Agenda Item A

To: Mayor and Town Council
From: Director of Municipal Services
Date: March 9, 2026
Re: Municipal Services Projects

The Town crews over the past month have been busy repairing water and sewer issues, and connecting water services to newly installed lines. While the majority of leaks were small in size, there have been several on larger lines that required interruption to customers. These larger lines need to be looked at for replacement in the future. There are several contractors working in Town on the Town's water and sewer lines.

Several utility projects are under construction and will be for the next thirty days:

- Northeast Waterline- Thompson Street/Alpine Lane to North Mecklenburg Avenue, approximately 5,340 feet of 12" waterline has been installed, weather has interrupted installation. Total footage of pipeline is 13,700 foot in length.
- Raleigh Avenue sewer extension- Coastal Utilities, Inc. awaiting arrival of materials so construction will begin soon.
- Howerton/Sycamore Neighborhood project- 6" waterline is being installed as weather permits.
- High Street and Poplar Lane area new 6" waterline is being installed to replace 2" lines.

Continuing to acquire easements for projects:

- Alpine Thompson waterline Project- properties where easements could not be obtained have transitioned to the Court system.
- Plank Road sewer extension- easement deeds have been prepared by the attorney and are ready for negotiations by Town with the landowners.
- Rt 58 Bypass water and sewer extension- Town is seeking owners agreements for the easements. Project timeline is to complete the easement process and bid project in the coming months.

This item is for Council information only. No action is required.

Agenda Item A

To: Mayor and Town Council
From: Parks/Facilities
Date: March 9, 2026
Re: Monthly Update

- Musco completed the light installation at the basketball courts at Parker Park on February 2nd. Daniel from Musco did the final testing of the system on February 17th and everything was working properly. We will turn on the lights here shortly as the weather warms and signage is in place with operating instructions.
- The IT cabling project in Town Hall is on schedule to begin soon. All data wiring will be upgraded once renovations begin at Town Hall, and we will have plenty of potential for future expansion if it's necessary.
- The bid for Town Hall has been completed and RF Howerton was the low bid at \$776,191. The engineers have vetted the bid and it is ready to be presented to the Council. If the bid is accepted this will be approximately a six-month project to complete.
- The Parks crew repaired all the steps and handrails at Centennial Park and around the wall area. They also redirected the water in several locations for drainage purposes. General maintenance on all parks will begin soon as we work towards the season. All local leagues will begin this month, as well as a possible travel softball tournament at the end of the month.
- Barker Construction is in the process of pouring the new concrete dugouts on softball fields 1 and 2. This project should be totally complete prior to March 13th, just in time for the start of the season.
- A contractor has been contacted, and we are waiting for repairs for the lights at Shalag Industries. The Town is currently trying to get Dominion to take over the responsibility of these light poles. Still waiting on more favorable conditions and contractor availability to begin this work.

This item is for Council information only. No action is required.

South Hill Facilities Reservation Record 2026

| <u>DATE</u> | <u>GROUP</u> | <u>PURPOSE</u> | <u>TIME</u> | |
|-------------|---------------------|------------------|-------------|---------------|
| 3/6/2026 | DESTINATION THERAPY | MASSAGES | 9AM-5PM | Market Square |
| 3/9/2026 | DESTINATION THERAPY | MASSAGES | 9AM-5PM | Market Square |
| 3/20/2026 | DESTINATION THERAPY | MASSAGES | 9AM-5PM | Market Square |
| 3/23/2026 | DESTINATION THERAPY | MASSAGES | 9AM-5PM | Market Square |
| | | | | |
| 4/3/2026 | DESTINATION THERAPY | MASSAGES | 9AM-5PM | Market Square |
| 4/13/2026 | DESTINATION THERAPY | MASSAGES | 9AM-5PM | Market Square |
| 4/17/2026 | DESTINATION THERAPY | MASSAGES | 9AM-5PM | Market Square |
| 4/27/2026 | DESTINATION THERAPY | MASSAGES | 9AM-5PM | Market Square |
| | | | | |
| 5/1/2026 | DESTINATION THERAPY | MASSAGES | 9AM-5PM | Market Square |
| 5/1/2026 | TOWN OF SOUTH HILL | FOOD TRUCK RODEO | 5PM-8PM | Market Square |
| 5/11/2026 | DESTINATION THERAPY | MASSAGES | 9AM-5PM | Market Square |
| 5/15/2026 | DESTINATION THERAPY | MASSAGES | 9AM-5PM | Market Square |
| 5/25/2026 | DESTINATION THERAPY | MASSAGES | 9AM-5PM | Market Square |
| 5/29/2026 | DESTINATION THERAPY | MASSAGES | 9AM-5PM | Market Square |
| | | | | |
| 6/5/2026 | TOWN OF SOUTH HILL | FOOD TRUCK RODEO | 5PM-8PM | Market Square |
| 6/8/2026 | DESTINATION THERAPY | MASSAGES | 9AM-5PM | Market Square |
| 6/12/2026 | DESTINATION THERAPY | MASSAGES | 9AM-5PM | Market Square |
| 6/22/2026 | DESTINATION THERAPY | MASSAGES | 9AM-5PM | Market Square |
| 6/26/2026 | DESTINATION THERAPY | MASSAGES | 9AM-5PM | Market Square |

South Hill Facilities Reservation Record 2026

| <u>DATE</u> | <u>GROUP</u> | <u>PURPOSE</u> | <u>ATTENDANCE</u> | <u>TIME</u> | <u>VENUE</u> |
|------------------|--|--|-------------------|-------------|------------------------------------|
| 3/14/2026 | THE SOUTH HILL LONGBEARDS (NICHOLAS BROWN) | PUBLIC EVENT, FUNDRAISER | 500 OR LESS | 5PM | SOUTH HILL EXCHANGE |
| 3/20/2026 | FLOYD EDMONDS/MCCA | SETUP | | ALL DAY | SOUTH HILL EXCHANGE |
| 3/21/2026 | FLOYD EDMONDS/MCCA | MCCA FUNDRAISER | | ALL DAY | SOUTH HILL EXCHANGE |
| 3/21/2026 | JACQUES VEST | BIRTHDAY PARTY | 20 | 10AM-2PM | CENTENNIAL PAVILION |
| 3/28/2026 | TOWN OF SOUTH HILL/CITY OF REFUGE/SHRC | 2ND ANNUAL COMMUNITY EGG HUNT+MOVIE NIGHT | 150 | ALL DAY | CENTENNIAL PAVILION & AMPHITHEATER |
| 5/2/2026 | SIMPLY JAY'S CREATIVIY LLC (JAYLAH BRODNAX) | COMMUNITY/VENDOR EVENT | 100 OR MORE | ALL DAY | CENTENNIAL PAVILION & AMPHITHEATER |
| 5/9/2026 | JOSHUA PELLETIER | BIRTHDAY PARTY | 50 | 2PM-4PM | CENTENNIAL PAVILION |
| 5/16/2026 | SOUTH HILL REVITALIZATION COMMITTEE | MOVIE NIGHT | | 6PM-10PM | AMPHITHEATER |
| 5/23/2026 | ANTIDOTE PODCAST (ANTHONY HAYES) | ONE TIME EVENT | OPEN INVITE | 11AM-3PM | CENTENNIAL AMPHITHEATER |
| 5/23/2026 | TINA HARRELL & KAREN RHODES | FAMILY REUNION | 50 | ALL DAY | CENTENNIAL PAVILION |
| 6/14/2026 | ANNETTE RICHARDSON | FAMILY REUNION | 50 | 12PM-7PM | CENTENNIAL PAVILION |
| 6/20/2026 | SAUNDERS-PHILLIPS FAMILY (JOYCE FIELDS) | FAMILY REUNION | 50 | 10AM | CENTENNIAL PAVILION |
| 7/25/2026 | VONCEA HOWERTON | FAMILY REUNION | 80 | ALL DAY | CENTENNIAL PAVILION |
| 9/5/2026 | IDA FOUNTAIN & RASELA ZIPPARO | FREEMAN FAMILY REUNION | 125 | ALL DAY | CENTENNIAL PAVILION |
| 9/11/2026 | TOWN OF SOUTH HILL/SOUTH HILL REVITALIZATION | 2ND ANNUAL BACK TO SCHOOL BASH+MOVIE NIGHT | 150 | ALL DAY | CENTENNIAL PAVILION & AMPHITHEATER |
| 9/12/2026 | WHITTLE GROVE BAPTIST CHURCH | CHURCH OUTING | 75 | ALL DAY | CENTENNIAL PAVILION |
| 9/26/2026 | AMERICAN LEGION POST 79 | BIKE EVENT | 100-150 | 8:30AM-7PM | CENTENNIAL PAVILION & AMPHITHEATER |
| 10/16/2026 | TOWN OF SOUTH HILL/SOUTH HILL REVITALIZATION | 2ND ANNUAL AUTUMN JUBILEE | 150 | ALL DAY | CENTENNIAL PAVILION & AMPHITHEATER |
| 10/17/2026 | TOWN OF SOUTH HILL/SOUTH HILL REVITALIZATION | 2ND ANNUAL AUTUMN JUBILEE | 150 | ALL DAY | CENTENNIAL PAVILION & AMPHITHEATER |
| 11/18-11/20/2026 | FRIENDS OF THE LIBRARY | HOLIDAY BAZAAR SETUP | | ALL DAY | SOUTH HILL EXCHANGE |
| 11/21/2026 | FRIENDS OF THE LIBRARY | HOLIDAY BAZAAR | 1,000 | ALL DAY | SOUTH HILL EXCHANGE |
| 12/4/2026 | TOWN OF SOUTH HILL | HOMETOWN CHRISTMAS | 500+ | ALL DAY | CENTENNIAL PAVILION & AMPHITHEATER |
| 12/5/2026 | TOWN OF SOUTH HILL | HOMETOWN CHRISTMAS | 500+ | ALL DAY | CENTENNIAL PAVILION & AMPHITHEATER |

PERMIT AND INSPECTION REPORT FOR : FEBRUARY 2026

| | INSPECTIONS | PERMITS | FEEES |
|---------------|-------------|-----------|--------------------|
| BUILDING | 19 | 5 | \$642.45 |
| MECHANICAL | 10 | 6 | \$304.47 |
| PLUMBING | 9 | 1 | \$25.50 |
| ELECTRICAL | 16 | 3 | \$93,217.87 |
| FIRE PROT | 1 | 0 | \$0.00 |
| SIGN | 1 | 1 | \$147.90 |
| LAND DIST | 1 | 0 | \$0.00 |
| TOTALS | 57 | 16 | \$94,338.19 |

RECAP OF EXEMPT PERMITS:

| TYPE OF PERMIT | \$ THIS MONTH | \$ YTD |
|-------------------|--------------------------|------------------------------------|
| UEZ | \$0.00 | \$0.00 |
| REHAB | \$0.00 | \$0.00 |
| GENERAL | \$326.40 | \$987.22 |
| WORK VALUE | \$18,494,353.00 | \$21,134,724.00 |
| FYTD | Fees \$528,453.03 | Work Value \$108,493,506.16 |

NEW BUSINESSES IN TOWN OF SOUTH HILL

2/1/2026 –2/28/2026

Velvet Paws by Venus – 1361/1363 W. Danville St. – Pet Grooming

Vita Collect LLC – 913 W. Danville St. – DNA/VDOT Test Site

| Range: First to Last | | Range of Building Codes: First to Last | | | | |
|---|------------------------------------|--|------------|----------|------------------------------|----------|
| Activity Date Range: 02/01/26 to 02/28/26 | Activity Type Range: First to Last | | | | | |
| Application Id | Insrt/Dc-Blk/Lot | Property Location | Owner Name | Phone | Permit No | |
| Building Code | Activity Type | Date | Start Time | End Time | Actual Time | Status |
| 5922 | 097000-13-001 | 260 BUTTS STREET | | | MICROSOFT CORPORATION | 24-00091 |
| BUILDING | TEMPORARY CO | 02/09/26 | | | PASS | |
| BUILDING | FOUNDATION INS | 02/12/26 | | | PASS | |
| BUILDING | FOUNDATION INS | 02/17/26 | | | PASS | |
| BUILDING | FRAMING INS | 02/26/26 | | | PASS | |
| 6102 | 078A17-53-002 | 124 NORTH MECKLENBURG AVENU | | | GWP DEVELOPERS LLC | 24-00274 |
| BUILDING | FINAL INSPECTIO | 02/06/26 | | | PASS | |
| 6171 | 078A06-14-003-002 | 819 LEES COURT | | | VEITH, SHEILA MARIE | 24-00343 |
| PLUMBING | FINAL INSPECTIO | 02/20/26 | | | PASS | |
| 6172 | 078A06-18-020 | 828 BELMONT STREET | | | TANNER STEVEN K & MICHELLE G | 24-00344 |
| LAND DISTURB | FINAL INSPECTIO | 02/12/26 | | | PASS | |
| 6214 | 078A17-53-002 | 124 NORTH MECKLENBURG AVENU | | | GWP DEVELOPERS LLC | 25-00017 |
| PLUMBING | FINAL INSPECTIO | 02/06/26 | | | PASS | |
| 6268 | 078A17-53-002 | 124 NORTH MECKLENBURG AVENU | | | GWP DEVELOPERS LLC | 25-00070 |
| ELECTRICAL | FINAL INSPECTIO | 02/06/26 | | | PASS | |
| 6303 | 078A06-18-020 | 828 BELMONT STREET | | | TANNER STEVEN K & MICHELLE G | 25-00105 |
| BUILDING | FINAL INSPECTIO | 02/12/26 | | | PASS | |
| 6318 | 078A08-07-002 | 210 TUNSTALL ROAD | | | MICROSOFT CORPORATION | 25-00119 |
| BUILDING | FRAMING INS | 02/12/26 | | | PASS | |
| BUILDING | SLAB INS | 02/17/26 | | | PASS | |
| BUILDING | FRAMING INS | 02/26/26 | | | PASS | |
| 6353 | 078A24-A-001A | 1431 COUNTRY LANE | | | 58 SOUTH HILL LLC | 25-00154 |
| SIGN | FOOTING INS | 02/19/26 | | | PASS | |
| 6354 | 078A06-18-020 | 828 BELMONT STREET | | | TANNER STEVEN K & MICHELLE G | 25-00155 |
| PLUMBING | FINAL INSPECTIO | 02/12/26 | | | PASS | |
| 6361 | 078A08-07-002 | 210 TUNSTALL ROAD | | | MICROSOFT CORPORATION | 25-00162 |

| Application Id Building Code | Insrt/Dc-Blk/Lot Activity Type | Inspector | Property Location Date | Start Time | End Time | Owner Name Actual Time | Status | Phone | Permit No |
|---------------------------------|-----------------------------------|-----------|----------------------------|------------|----------|-----------------------------------|--------|-------|-----------|
| ELECTRICAL | ELE ROUGH IN | | 02/12/26 | | | | PASS | | |
| ELECTRICAL | ELE ROUGH IN | | 02/13/26 | | | | PASS | | |
| 6362 | 078A08-07-002 | | 210 TUNSTALL ROAD | | | MICROSOFT CORPORATION | | | 25-00163 |
| PLUMBING | PLB ROUGH IN | | 02/10/26 | | | | PASS | | |
| PLUMBING | PLB ROUGH IN | | 02/12/26 | | | | PASS | | |
| 6400 | 078A17-A-010 | | 516 WEST ATLANTIC STREET | | | SOUTH HILL MEDICAL BUILDING LC | | | 25-00201 |
| ELECTRICAL | ELE ROUGH IN | | 02/09/26 | | | | PASS | | |
| 6422 | 078A06-18-020 | | 828 BELMONT STREET | | | TANNER STEVEN K & MICHELLE G | | | 25-00223 |
| ELECTRICAL | FINAL INSPECTIO | | 02/12/26 | | | | PASS | | |
| 6426 | 078A06-18-020 | | 828 BELMONT STREET | | | TANNER STEVEN K & MICHELLE G | | | 25-00227 |
| MECHANICAL | FINAL INSPECTIO | | 02/12/26 | | | | PASS | | |
| 6428 | 078A06-18-020 | | 828 BELMONT STREET | | | TANNER STEVEN K & MICHELLE G | | | 25-00229 |
| MECHANICAL | FINAL INSPECTIO | | 02/12/26 | | | | PASS | | |
| 6453 | 078A17-A-148 | | 114 NORTH BRUNSWICK AVENUE | | | TOWN OF SOUTH HILL | | | 25-00253 |
| BUILDING | FINAL INSPECTIO | | 02/13/26 | | | | PASS | | |
| 6475 | 078A25-A-002 | | 3 PEEBLES STREET | | | STARGLORY INVESTMENT HOLDING LLC | | | 25-00275 |
| ELECTRICAL | ELE METER BASE | | 02/26/26 | | | | PASS | | |
| ELECTRICAL | ELEC FINAL | | 02/26/26 | | | | PASS | | |
| 6501 | 097000-A-023E | | 1430 GOODES FERRY ROAD | | | ELLINGTON JENNIFER K & JEREMY R | | | 25-00301 |
| BUILDING | FINAL INSPECTIO | | 02/06/26 | | | | PASS | | |
| 6503 | 097000-A-023E | | 1430 GOODES FERRY ROAD | | | ELLINGTON JENNIFER K & JEREMY R | | | 25-00303 |
| ELECTRICAL | FINAL INSPECTIO | | 02/06/26 | | | | PASS | | |
| 6514 | 078A13-13-C | | 145 REED CIRCLE | | | SUPERIOR INVESTMENTS INC | | | 25-00314 |
| BUILDING | SLAB INS | | 02/06/26 | | | | PASS | | |
| 6517 | 098000-A-077B | | 150 ARNOLD DRIVE | | | AHIP VA SOUTH HILL PROPERTIES LLC | | | 25-00317 |
| BUILDING | FOOTING INS | | 02/18/26 | | | | PASS | | |
| 6527 | 078A15-05-2 | | 1122 PLANK RD | | | SOUTHSIDE OUTREACH GROUP INC | | | 25-00327 |

| Application Id Building Code | Insrt/Dc-Blk/Lot Activity Type | Inspector | Property Location Date | Start Time | End Time | Owner Name Actual Time | Status | Phone | Permit No |
|--|---|-----------|--|------------|----------|-----------------------------------|----------------------|-------|-----------|
| ELECTRICAL | ELE ROUGH IN | | 02/05/26 | | | | PASS | | |
| ELECTRICAL | ELE ROUGH IN | | 02/06/26 | | | | PASS | | |
| 6528 MECHANICAL | 078A15-05-2 MECH ROUGH IN | | 1122 PLANK RD 02/18/26 | | | SOUTHSIDE OUTREACH GROUP INC | PASS | | 25-00328 |
| 6529 PLUMBING | 078A15-05-2 PLB ROUGH IN | | 1122 PLANK RD 02/05/26 | | | SOUTHSIDE OUTREACH GROUP INC | PASS | | 25-00329 |
| 6532 ELECTRICAL ELECTRICAL ELECTRICAL | 098000-A-077B ELEC FINAL ELE ROUGH IN ELEC FINAL | | 150 ARNOLD DRIVE 02/04/26 02/09/26 02/24/26 | | | AHIP VA SOUTH HILL PROPERTIES LLC | PASS PASS PASS | | 25-00332 |
| 6533 PLUMBING PLUMBING PLUMBING | 098000-A-077B PLB FINAL PLB ROUGH IN PLB FINAL | | 150 ARNOLD DRIVE 02/04/26 02/12/26 02/24/26 | | | AHIP VA SOUTH HILL PROPERTIES LLC | PASS PASS PASS | | 25-00333 |
| 6535 BUILDING | 078A11-22-007 FINAL INSPECTIO | | 924 FOREST HILL DRIVE 02/18/26 | | | BALL JOHN D & BRENDA E | PASS | | 25-00335 |
| 6539 ELECTRICAL | 078A11-A-005 FINAL INSPECTIO | | 98 RALEIGH AVENUE 02/02/26 | | | TOWN OF SOUTH HILL | PASS | | 26-00002 |
| 6545 BUILDING | 078A18-02-085 FINAL INSPECTIO | | 405 WINDSOR STREET 02/17/26 | | | JEFFREYS KATHY L | PASS | | 26-00008 |
| 6546 FIRE | 078A08-07-002 FIRE SPINKLER | | 210 TUNSTALL ROAD 02/05/26 | | | MICROSOFT CORPORATION | PASS | | 26-00009 |
| 6553 MECHANICAL | 078A13-A-045A FINAL INSPECTIO | | 610 ACADEMY LANE 02/04/26 | | | MCKS LLC | PASS | | 26-00016 |
| 6554 ELECTRICAL | 078A17-20-B-021 FINAL INSPECTIO | | 509 WESTOVER AVENUE 02/05/26 | | | BINFORD JANE T | PASS | | 26-00017 |
| 6557 MECHANICAL | 078A20-01-008 FINAL INSPECTIO | | 1556 MONTGOMERY STREET 02/17/26 | | | SHALAG US INC | PASS | | 26-00020 |

| Application Id Building Code | Insrt/Dc-Blk/Lot Activity Type | Inspector | Property Location Date | Start Time | End Time | Owner Name Actual Time | Status | Phone | Permit No |
|--|---|-----------|---|------------|----------|-------------------------------------|----------------------|-------|-----------|
| 6559 MECHANICAL | 078A17-53-002 FINAL INSPECTIO | | 124 NORTH MECKLENBURG AVENU 02/06/26 | | | HURT LLC | PASS | | 26-00022 |
| 6564 BUILDING BUILDING BUILDING | 078A17-A-113 FOOTING INS FRAMING INS FINAL INSPECTIO | | 110 DORTCH LANE 02/13/26 02/13/26 02/13/26 | | | 4K ENTERPRISES LLC | PASS PASS PASS | | 26-00027 |
| 6566 MECHANICAL | 078A16-24-001 GAS PIPE-TEST | | 900 & 902 PLANK ROAD 02/17/26 | | | RLD HOLDINGS INC | PASS | | 26-00029 |
| 6567 MECHANICAL | 078A13-A-045 FINAL INSPECTIO | | 621 ACADEMY LANE 02/27/26 | | | PVH LLC | PASS | | 26-00030 |
| 6568 MECHANICAL MECHANICAL | 078A06-14-007-001 GAS PIPE-TEST FINAL INSPECTIO | | 819 LEES COURT 02/24/26 02/25/26 | | | RUFFIN ANDRECLAUDE MARK | PASS PASS | | 26-00031 |
| 6569 ELECTRICAL | 078A16-20-001A ELE METER BASE | | 706 PLANK ROAD 02/23/26 | | | WALKER SELIA PAGE & PAGE ARLEXCIA K | PASS | | 26-00032 |
| 6571 BUILDING | 078A11-A-012 FOOTING INS | | 1010 WEST ATLANTIC STREET 02/26/26 | | | HUDSON TERESA C | PASS | | 26-00034 |

| Application Id | Insrt/Dc-Blk/Lot | Inspector | Property Location | Owner Name | Phone | Permit No |
|----------------|------------------|-----------|-------------------|------------|-------------|-----------|
| Building Code | Activity Type | Date | Start Time | End Time | Actual Time | Status |

Activity Type Totals:

| | | | | | | | | | |
|-----------------|---|-----------------|---|--------------|---|------------------|----|----------------|---|
| ELE METER BASE: | 2 | ELE ROUGH IN: | 6 | ELEC FINAL: | 3 | FINAL INSPECTIO: | 23 | FIRE SPINKLER: | 1 |
| FOOTING INS: | 4 | FOUNDATION INS: | 2 | FRAMING INS: | 4 | GAS PIPE-TEST: | 2 | MECH ROUGH IN: | 1 |
| PLB FINAL: | 2 | PLB ROUGH IN: | 4 | SLAB INS: | 2 | TEMPORARY CO: | 1 | | |

Building Code Totals:

| | | | | | | | | | |
|-----------|----|-------------|----|-------|---|---------------|---|-------------|----|
| BUILDING: | 19 | ELECTRICAL: | 16 | FIRE: | 1 | LAND DISTURB: | 1 | MECHANICAL: | 10 |
| PLUMBING: | 9 | SIGN: | 1 | | | | | | |

Total Activities: 57 Total Permits: 41

Inspector Totals:

None: 57

Range: First to Last Issue Date Range: 02/01/26 to 02/28/26

**Indicates payment is in batch

| Permit No | Issue Date | Insrt/Dc-Blk/Lot | Property Location | Alteration Cost | New Volume | BUILDING | ELECTRICAL | TOTAL |
|--|-------------------------------------|------------------|--------------------------|-----------------|---------------------------|----------|--------------|------------|
| App Date | Owner Name | | Work Type | Use Type | Additional Cost | FIRE | LAND DISTURB | MECHANICAL |
| Description of Work | | | | | | PLUMBING | SIGN | |
| 26-00016 | 02/04/26 | 078A13-A-045A | 610 ACADEMY LANE | 6,200.00 | 0 | PAID: | 0.00 | 0.00 |
| 01/22/26 | MCKS LLC | | HVAC SYSTEM | I-4 | Day Care for 6+ Occupants | 0.00 | 0.00 | 30.60 |
| Install mini-split | | | | | | | | |
| 26-00018 | 02/10/26 | 078A08-07-002 | 210 TUNSTALL ROAD | 18,258,013.00 | 0 | PAID: | 0.00 | 93,115.87 |
| 01/28/26 | MICROSOFT CORPORATION | | WIRING | | | 0.00 | 0.00 | 0.00 |
| Electrical work for AVC01-Colo 4 & 5 | | | | | | | | |
| 26-00023 | 02/05/26 | 078A25-A-010 | 305 FURR STREET | 60,000.00 | 0 | PAID: | 326.40 | 0.00 |
| 02/04/26 | FURR LLC | | REPAIR ROOF | M | Mercantile | 0.00 | 0.00 | 0.00 |
| Replace roof shingles with metal | | | | | | | | |
| 26-00024 | 02/12/26 | 078A17-40-005 | 201 EAST DANVILLE STREET | 9,500.00 | 0 | PAID: | 0.00 | 0.00 |
| 02/06/26 | SOUTH HILL PRODUCTION CRE & FEDERAL | | SIGN INSTALL | B | Business | 0.00 | 0.00 | 0.00 |
| Install new sign for Colonial Farm Credit | | | | | | | | |
| 26-00025 | 02/17/26 | 078A13-01-K-004A | 921 PACE DRIVE | 15,000.00 | 0 | PAID: | 0.00 | 76.50 |
| 02/06/26 | BURKHARDT ALISON LIVING TRUST | | GENERATOR | R-5 | Res; 1 & 2 Family | 0.00 | 0.00 | 0.00 |
| Install a 24kw generator & transfer switch | | | | | | | | |
| 26-00026 | 02/06/26 | 078A18-A-P3 | | 60,000.00 | 0 | WAIVED: | 326.40 | 0.00 |
| 02/06/26 | INDUSTRIAL DEVELOPMENT AUTHORITY | | 0 ADDITION | UNKNOWN | | 0.00 | 0.00 | 0.00 |
| Install one potable 2 inch water generbulk loading station enclosure assembly(provided by owner) on a concrete pad, including providing accessgravel road, 2 inch tap into existing water main, 2 inch water line to the station to serve the station and electrical service for a complet operational bulk loading water dispensing station. Electrical | | | | | | | | |
| 26-00027 | 02/09/26 | 078A17-A-113 | 110 DORTCH LANE | 2,500.00 | 0 | PAID: | 33.15 | 0.00 |
| 02/09/26 | 4K ENTERPRISES LLC | | DECK ADDITION | UNKNOWN | | 0.00 | 0.00 | 0.00 |
| Construct a 8 x 8 deck | | | | | | | | |
| 26-00029 | 02/17/26 | 078A16-24-001 | 900 & 902 PLANK ROAD | 600.00 | 0 | PAID: | 0.00 | 0.00 |
| 02/17/26 | RLD HOLDINGS INC | | GAS LINE | R-5 | Res; 1 & 2 Family | 0.00 | 0.00 | 0.00 |
| Install gas lines for duplex | | | | | | | | |
| 26-00030 | 02/17/26 | 078A13-A-045 | 621 ACADEMY LANE | 12,000.00 | 0 | PAID: | 0.00 | 0.00 |

| Permit No | Issue Date | Insrt/Dc-Blk/Lot | Property Location | Alteration Cost | New Volume | BUILDING | ELECTRICAL | TOTAL |
|-----------|-------------------------------------|-------------------|---|-----------------|--------------------------------|----------|--------------|------------|
| App Date | Owner Name | | Work Type | Use Type | Additional Cost | FIRE | LAND DISTURB | MECHANICAL |
| | | | | | | PLUMBING | SIGN | |
| 02/17/26 | PVH LLC | | WATER HEATER | R-4 | Res; Therapeutic Residences fo | 0.00 | 0.00 | 91.80 |
| | | | Install gas water heater | | | 0.00 | 0.00 | |
| 26-00031 | 02/20/26 | 078A06-14-007-001 | 819 LEES COURT | | 3,370.00 | 0 | PAID: | 0.00 |
| 02/20/26 | RUFFIN ANDRECLAUDE MARK | | REPLACE GAS WTR | R-5 | Res; 1 & 2 Family | 0.00 | 0.00 | 25.50 |
| | | | Install new gas line from meter to theoutside closet for 120,000 BTU naturalgas tankless water heater installation | | | 0.00 | 0.00 | |
| 26-00032 | 02/23/26 | 078A16-20-001A | 706 PLANK ROAD | | 300.00 | 0 | PAID: | 0.00 |
| 02/23/26 | WALKER SELIA PAGE & PAGE ARLEXCIA K | | WIRING | | | 0.00 | 0.00 | 25.50 |
| | | | Change out meter base | | | 0.00 | 0.00 | 0.00 |
| 26-00033 | 02/24/26 | 078A12-04-003-006 | 623 CHAPTICO ROAD | | 15,000.00 | 0 | PAID: | 96.90 |
| 02/24/26 | SMITH GLEN B | | REPAIR ROOF | R-5 | Res; 1 & 2 Family | 0.00 | 0.00 | 0.00 |
| | | | Remove and replace roofing shingles onthe complete roof surface, about 2000 ft has spaced decking. 7/16th OSB wil be laid over the 1 x 6 as per manufactures spaces | | | 0.00 | 0.00 | 0.00 |
| 26-00034 | 02/24/26 | 078A11-A-012 | 1010 WEST ATLANTIC STREET | | 32,470.00 | 0 | PAID: | 186.00 |
| 02/24/26 | HUDSON TERESA C | | ADDITION | R-5 | Res; 1 & 2 Family | 0.00 | 0.00 | 0.00 |
| | | | Install 2 push piers, 84 LF of crawldrain, 1 sump pump, encapsulate crawlspace by installing 1 dehumidifie extremebloc and 2 GFCI outlet | | | 0.00 | 0.00 | 0.00 |
| 26-00037 | 02/25/26 | 078A12-27-001 | 401 CHAPTICO ROAD | | 900.00 | 0 | PAID: | 0.00 |
| 02/25/26 | KCK REAL ESTATE LLC | | WATSEW LATERALS | R-5 | Res; 1 & 2 Family | 0.00 | 0.00 | 0.00 |
| | | | Replace water line from meter to house | | | 25.50 | 0.00 | 25.50 |
| 26-00039 | 02/27/26 | 078A18-23-A-012A | 812 HITE STREET | | 10,000.00 | 0 | PAID: | 0.00 |
| 02/27/26 | MURPHY KYLE | | HVAC SYSTEM | R-5 | Res; 1 & 2 Family | 0.00 | 0.00 | 0.00 |
| | | | Install a new gas pack. All new ductwork | | | 0.00 | 0.00 | 87.72 |
| 26-00040 | 02/27/26 | 078A17-20-B-021 | 509 WESTOVER AVENUE | | 8,500.00 | 0 | PAID: | 0.00 |
| 02/27/26 | BINFORD JANE T | | HVAC SYSTEM | | | 0.00 | 0.00 | 0.00 |
| | | | Install new heat pump | | | 0.00 | 0.00 | 43.35 |

| Permit No | Issue Date | Insrt/Dc-Blk/Lot | Property Location | Alteration Cost | New Volume | BUILDING | ELECTRICAL | TOTAL | |
|---------------------|------------|------------------|-------------------|-----------------|-----------------|---------------|--------------|------------|-----------|
| App Date | Owner Name | | Work Type | | Additional Cost | FIRE | LAND DISTURB | MECHANICAL | |
| Description of Work | | | Use Type | | | PLUMBING | SIGN | | |
| Grand Totals: | | | | 18,494,353.00 | 0 | PAID: | 642.45 | 93,217.87 | 94,338.19 |
| | | | | | | 0.00 | 0.00 | 0.00 | 304.47 |
| | | | | | | | 25.50 | 147.90 | |
| | | | | | | WAIVED: | 326.40 | 0.00 | 326.40 |
| | | | | | | | 0.00 | 0.00 | 0.00 |
| | | | | | | | 0.00 | 0.00 | |
| | | | | | | PERMIT COUNT: | 5 | 3 | 16 |
| | | | | | | | 0 | 0 | 6 |
| | | | | | | | 1 | 1 | |

*NOTE: This report contains only PAID & WAIVED fees.

Completed Dilapidated Properties

Program Start Date: 4-16-2016

| <i>Address</i> | <i>Owner</i> | <i>Notes</i> |
|------------------------------|------------------------------|--------------------------------|
| 412 South Hill Avenue | Twanda Feggins Walker | House removed/Lot cleared |
| 207 North Mecklenburg Avenue | Debra Jeffries | House removed/Lot cleared |
| 304 North Lunenburg Avenue | Charles Crowder/Joanne Bacon | Singlewide removed/Lot cleared |
| 115 Coleman Lane | Stanley T Baskerville | House removed/Lot cleared |
| 215 Dortch Lane | Roger & Patsy Poythress | House painted |
| 1109 Halifax Street | Ola M Holmes Life Est | House removed/Lot cleared |
| 1108 Halifax Street | Earnestine Hart | House removed/Lot cleared |
| 209 East Atlantic Street | Judith Stanley | House painted |
| 106 North Matthews Street | W O Hines | House removed/Lot cleared |
| 635 West Virginia Street | G Rowley & Mary E Ferguson | House removed/Lot cleared |
| 510 Ridgewood Avenue | Allen Lambert & Others | House repaired/Lot cleaned |
| 103 East Third Street | Sam Allen | House repaired |
| 802 West Atlantic Street | William Wills | House repaired |
| 505 East Atlantic Street | Virginia Triplette | Lot cleaned |
| 205 East Atlantic Street | Judith Stanley | House painted |
| 209 East Atlantic Street | Judith Stanley | House repaired/ painted |
| 132 Bedford Street | Jose Martinez | House removed |
| 1106 Goodes Ferry Road | David Williams | Lot cleaned |
| 1228 Halifax Street | Ronald Valentine | Singlewide removed |
| 111 South Mecklenburg Avenue | Gwendolyn Williams | Work completed |
| 307 Moseley Lane | Jeremiah Perry | Lot cleaned |

Completed Dilapidated Properties

Program Start Date: 4-16-2016

| | | |
|------------------------------|--------------------|---------------------|
| 513 North Mecklenburg Avenue | Melvin Crutchfield | House painted |
| 110 South Main Street | George Brown | Building removed |
| 114 North Matthews Street | Herbert Newman | Building removed |
| 515 Meadow Street | Timothy Cooke | Work complete |
| 305 Windsor Street | Herman Connell | House removed |
| 1200 Halifax Street | Dorothy Talley | House removed |
| 103 West Third Street | Sam Allen | House repaired |
| 101 West Third Street | Sam Allen | House repaired |
| 128 South Mecklenburg Avenue | Jimmy Martin | Building repaired |
| 132 Bedford Street | Jose Martinez | Garage repaired |
| 122 Clay Street | GTC Properties | Lot cleaned and cut |
| 302 West High Street | Elleana Fielding | Lot cleaned and cut |
| 935 West Atlantic Street | Shirley Williams | Property cleaned |
| 115 Clay Street | Walter McClenney | Property cleaned |
| 660 Lombardy Street | Joe Cappaert | Singlewide removed |
| 117 Clay Street | Larry Cook | Lot cleaned |
| 507 Moseley Lane | Leroy Cook | Lot cleaned |
| 923 West Atlantic Street | Tammy Ochodnick | House repaired |
| 510 Moseley Lane | Barry Ashworth | Lot cleaned |
| 609 West Danville Street | Charles Lynn | Building painted |
| 227 Circle Drive | Circle Drive LLC | House removed |

Completed Dilapidated Properties

Program Start Date: 4-16-2016

| | | |
|------------------------------|-------------------|-------------------------------|
| 154 Buena Vista Circle | Daniel Hightower | House repaired |
| 422 East Atlantic Street | Kenneth Evans | Overgrowth removed |
| 806 West Virginia Street | Kuy Kelly | House removed |
| 210 Park Lane | Jon Taylor | House painted |
| 112 Center Lane | Alex Graham | Building painted |
| 418 Old Highway Fifty-eight | Willie Smith | House removed |
| 911 East Atlantic Street | Bobby Shah | Lot cleaned |
| 930 West Danville Street | Delores Taylor | House removed |
| 932 West Danville Street | Barbara Jefferson | House removed |
| 906 Plank Road | Ivory Joyner | House painted |
| 118 South Lunenburg Avenue | Loretta Avent | Building repaired and painted |
| 208 Pennington Street | Brent Richey | Repairs complete |
| 114 C Clay Street | Michael Robinson | Trailer removed |
| 1179 Country Lane | Alfred Bracey | House removed |
| 201 East Atlantic Street | Francis Clark | House painted |
| 112 East Atlantic Street | William Robbins | House removed |
| 403 North Mecklenburg Avenue | William Wills | House painted |
| 109 East Third Street | Sam Allen | House repaired |
| 101 East Third Street | Sam Allen | House repaired and painted |
| 706 Brooke Avenue | Sam Allen | House repaired and painted |
| 103 East Third Street | Sam Allen | House repaired and painted |

Completed Dilapidated Properties

Program Start Date: 4-16-2016

| | | |
|--------------------------|---------------------------------|------------------|
| 506 Moseley Lane | F. Holden | House removed |
| 609 Grazier Street | M. Shearin | House removed |
| 117 Clay Street | L. Cooke | Repairs complete |
| 302 W. High Street | Stepping Stones Properties, LLC | Repairs complete |
| 704 Brook Avenue | S. Allen | Repairs Complete |
| 202 North Brunswick | Oscar Cruz | trash removed |
| 101 West Second Street | S. Soyars | Repairs Complete |
| 419 East Atlantic | T. Stanley | Repairs Complete |
| Corner of Dortch & Main | Butts | Repairs Complete |
| 704 Brooke | S. Allen | Repairs Complete |
| 505 North Mecklenburg | L. Ogburn | Repairs Complete |
| 617 North Mecklenburg | Kumar | Repairs Complete |
| 103 South Mecklenburg | Jenkins | Repairs Complete |
| 108 East 1st Street | Windy Hills | Repairs Complete |
| 110 East 1st Street | Windy Hills | Repairs Complete |
| 112 East 1st Street | Windy Hills | Repairs complete |
| 112 Raleigh Ave | B. Pearce | Repairs Complete |
| 500 West Danville | B&P Enterprises LLC. | Repairs Complete |
| 501 West Danville | Crop Production Services LLC | Repairs Complete |
| 639 West Virginia Avenue | Dortch/Rudolph | Repairs Complete |
| 502 North Mecklenburg | Moore | Repairs complete |
| 212 North Mecklenburg | Crowder | Repairs Complete |
| 101 West 2nd | Soyars | Repairs Complete |

Completed Dilapidated Properties

Program Start Date: 4-16-2016

| | | |
|-----------------------|---------------------------|------------------|
| 609 West Atlantic | Bellewood LLC | Repairs complete |
| 514 Pleasant Street | KC&J Properties | Repairs complete |
| 603 Franklin Street | Exit Reality | Repairs complete |
| 1248 West Danville | Thomas | Repairs complete |
| 605 Franklin Street | Exit Realty | Repairs complete |
| 728 North Mecklenburg | Janson | Repairs complete |
| 702 North Mecklenburg | Taylor | Repairs complete |
| 410 East Ferrell | Taylor | House demolished |
| 508 Brook Avenue | Brown | Repairs complete |
| 642 Northington | Jones | Repairs complete |
| 125 Clay Street | Maddux | Repairs complete |
| 509 Franklin | Exit Reality | Repairs complete |
| Fox Run Apartments | South Hill Associates LLC | Repairs complete |
| 810 West Main | Rose Walker | Repairs complete |
| 505 Franklin | Hayes | Repairs complete |
| 113 East Pine | Windy Hills | To be demolished |
| 115 East Pine | Windy Hills | To be demolished |
| 119 East Pine | Windy Hills | To be demolished |
| 915 West Danville | Maitland | Repairs complete |
| 402 South Hill Ave | Windy Hills | Repairs complete |
| 800 Goodes Ferry | S & S Mecklenburg LLC | Repair Complete |
| 516 East Atlantic | Windy Hills | Repair Complete |
| 518 East Atlantic | Windy Hills | Repair complete |

Completed Dilapidated Properties

Program Start Date: 4-16-2016

| | | |
|--------------------------|---------------------------|-------------------------|
| 410 West Atlantic | Powell | Repair complete |
| 621 Northington | Conner | Repair complete |
| 410 Circle Drive | Newmart | Repairs Complete |
| 702 Brook Ave | Allen | Repairs Complete |
| 704 Brook Ave | Allen | Repairs Complete |
| 703 Robertson | Allen | Repairs Complete |
| 705 Robertson | Allen | Repairs Complete |
| 109 East 3rd | Allen | Repairs Complete |
| 107 East 3rd | Allen | Repairs Complete |
| 112 Windsor Street | Windy Hills | Repairs Complete |
| 617 West Danville | Luddy | Repairs Complete |
| 225 Circle Drive | Circle Drive LLC | Repairs Complete |
| 110 Windsor Street | Windy Hill | Repairs Complete |
| 107 NORTH WEST | ELDAGBEAR LLC | Repairs Complete |
| 719 East Ferrell | South Hill Partners LLC | Repairs Complete |
| 409 South Hill Ave | Feggins Funeral Home Inc. | Repairs Complete |
| 120 A/B Matthews | AAR Investments | Repairs Complete |
| 607 Franklin | B. Champlain | Repairs Complete |
| 704 Goodes Ferry | K. Bugg | Repairs Complete |
| 607 Franklin | B. Champlain | Repairs Complete |
| <i>106 East Virginia</i> | <i>S & M Townes</i> | <i>Repairs Complete</i> |
| <i>808 Virginia Ave</i> | <i>K. Kelly</i> | <i>Repairs Complete</i> |

Completed Dilapidated Properties Program Start Date: 4-16-2016

| | | |
|------------------------------|-----------------------------|-------------------------|
| <i>507 North Mecklenburg</i> | <i>Crutchfield</i> | <i>Repairs Complete</i> |
| <i>911 East Atlantic</i> | <i>South Hill Hotel LLC</i> | <i>Repairs Complete</i> |
| <i>701 Forest Lane</i> | <i>Duffer</i> | <i>Repairs Complete</i> |
| <i>911 East Atlantic</i> | <i>South Hill Hotel LLC</i> | <i>Repairs Complete</i> |
| <i>513 North Mecklenburg</i> | <i>Crutchfield</i> | <i>Repairs Complete</i> |
| <i>103 North West</i> | <i>Eldagbear LLC</i> | <i>Repairs Complete</i> |
| <i>210 Park Lane</i> | <i>Taylor</i> | <i>Repairs Complete</i> |
| <i>881 Powell Drive</i> | <i>Cig 48 Pinewood LLC</i> | <i>Repairs Complete</i> |
| <i>110 North Mecklenburg</i> | <i>Brown Home Rentals</i> | <i>Repairs Complete</i> |
| <i>509 North Mecklenburg</i> | <i>Hope Estates LLC</i> | <i>Repairs Complete</i> |

DILAPIDATED PROPERTY LISTING

| <u>ADDRESS</u> | <u>OWNER</u> | <u>DESCRIPTION</u> | <u>LAST CONTACT</u> | <u>FOLLOW UP</u> | <u>VACANT (Y/N)</u> | <u>RENTER OR OWNER OCCUPIED</u> |
|------------------------------|--|--|---------------------|------------------|---------------------|---------------------------------|
| 416 North Mecklenburg Avenue | House/Smith | Rot, peeling paint, damaged rain gutters | 02/2026 | 04/2026 | NO | OWNER OCCUPIED |
| 1287 West Danville Street | R. Thomas | Roof, chimney, rotting woodwork, foundation masonry | 02/2026 | 05/2026 | YES | IN COURT |
| 202 Windsor Street | D. Helms | Fascia, porch ceiling, porch columns | 01/2026 | 03/2026 | NO | OWNER OCCUPIED |
| 416 Fairview Avenue | R. & A. Soyars | Overgrowth, carport, trash/debris | 03/2026 | 06/2026 | NO | RENTAL |
| 701 Virginia Street | Revis | Rot in fascia and windows | 10/2025 | 03/2026 | YES | DECEASED OWNER NO WILL |
| 104 East Virginia Street | S. & M. Townes | Rot in fascia and windows, broken windows, fallen gutters | 02/2026 | 04/2026 | YES | RENTAL |
| 904 West Main Street | A. Harris & Others | Rot in porch, fascia and windows. Roof issues. | 01/2026 | 03/2026 | YES | RENTAL |
| 228 Clay Street | C. Purcell | Rot in porch, fascia and windows, broken windows, missing siding | 01/2026 | 03/2026 | YES | RENTAL |
| 211 East Atlantic Street | P. Duffer | Painting windows/scraping paint | 01/2026 | 03/2026 | YES | RENTAL |
| 400 Goodes Ferry Road | P. Duffer | Rot in fascia and windows, peeling paint | 01/2026 | 03/2026 | NO | OWNER OCCUPIED |
| 402 Goodes Ferry Road | P. Duffer | Rot in fascia and windows, peeling paint | 01/2026 | 03/2026 | YES | RENTAL |
| 315 West Danville Street | P. Duffer | Building posted as unsafe | 01/2026 | 03/2026 | YES | RENTAL |
| 1214 Plank Road | P. Duffer/Lake Gaston Soccer Association, Inc. | Rot, front porch foundation, roof, unstable structure | 01/2026 | 03/2026 | YES | RENTAL |
| 901 Goodes Ferry Road | W. Rook | Siding and paint, roof, fascia, rake board, chimney | 10/2025 | 03/2026 | YES | RENTAL |
| 510 Moseley Lane | B. Ashworth; <i>sold</i> | Over grown lot, peeling paint, broken windows, wood rot | 02/2025 | 04/2026 | NO | OWNER OCCUPIED |
| 704 Robertson Street | S. Allen | Peeling paint, rot in fascia and windows | 01/2026 | 03/2026 | NO | RENTAL |
| 706 Robertson Street | S. Allen | Peeling paint, rot in fascia and windows | 01/2026 | 03/2026 | NO | RENTAL |
| 103 West Third Street | S. Allen | Peeling paint, rot in fascia and windows | 01/2026 | 03/2026 | NO | RENTAL |
| 101 West Third Street | S. Allen | Peeling paint, rot in fascia and windows | 01/2026 | 03/2026 | NO | RENTAL |
| 110 East Third Street | S. Allen | Peeling paint, rot in fascia and windows | 01/2026 | 03/2026 | YES | RENTAL |
| 108/110 East Second Street | S. Allen | Peeling paint, rot in fascia and windows | 01/2026 | 03/2026 | NO | RENTAL |
| 106 East Second Street | S. Allen | Peeling paint, rot in fascia and windows | 01/2026 | 03/2026 | NO | RENTAL |
| 456 Old Hwy 58 | W. Thomas | Roof, rot and paint, overgrowth | 01/2026 | 03/2026 | YES | MULTIPLE HEIR |
| 212 Windsor Street | B. Jeffries | Overgrowth, trash and debris, porch, trim and shutters | 02/2026 | 03/2026 | YES | RENTAL |
| 509 Pleasant Street | M. Schooler; <i>foreclosure</i> | Tarp on roof, rot in fascia and windows, peeling paint | 10/2025 | 03/2026 | YES | RENTAL |
| 1225 Plank Road | P. Duffer | Broken windows, wood rot, porch damage, roof issues, peeling paint | 01/2026 | 03/2026 | YES | RENTAL |
| 1217 Plank Road | P. Duffer | Broken windows, peeling paint | 01/2026 | 03/2026 | YES | RENTAL |
| 1003 Plank Road | Plank Property, LLC | Peeling paint | 01/2026 | 04/2026 | NO | NEWMART BUILDERS |
| 703 North Mecklenburg Avenue | Rainey | Peeling paint | 02/2026 | 04/2026 | NO | OWNER OCCUPIED |
| 909 Plank Road | Windy Hills Property; J. Hayes | Peeling paint | 01/2026 | 04/2026 | YES | RENTAL WAREHOUSE |
| 800 Goodes Ferry | S&S Mecklenburg | rusty water tanks, collapsed roof on out buildings | 01/2026 | 03/2026 | NO | OLD BGF BUILDING |
| 209 East Atlantic | J. Stanley | Rotten wood, peeling paint | 01/2026 | 04/2026 | NO | RENTAL |
| 1524 West Danville | J. Stanley; <i>SOLD to Parker Oil</i> | Rotten wood, peeling paint, broken windows | 02/2026 | 05/2026 | YES | COMMERCIAL BUILDING |
| 914 West Main | W. Tisdale | Peeling paint, rotten wood | 02/2026 | 04/2026 | NO | OWNER OCCUPIED |
| 808A West Main | R. Walker | Peeling paint, rotten wood | 01/2026 | 03/2026 | NO | OWNER OCCUPIED |
| 625 West Danville | M. Luddy | Paint, open brick | 01/2026 | 03/2026 | NO | OWNER OCCUPIED |
| 128 South Mecklenburg | J. Martin | Gutters, paint, Structural Repair | 12/2025 | 03/2026 | NO | MARTIN COLLECTION |
| 126 West Main | M. Brown | Peeling paint | 02/2026 | 03/2026 | NO | BROWN'S AUTOMOTIVE |
| 404 West Danville | P. Duffer | Structural repair, peeling paint, rust | 02/2026 | 05/2026 | NO | OWNER OCCUPIED |
| 326 West Atlantic | W. Khan & Z. Inshan | Roof collapse, rotten wood, Peeling paint | 12/2025 | 04/2026 | NO | OWNER OCCUPIED |
| 601 Locust | South Hill Associates | Rotten wood, broken doors and windows, peeling paint | 02/2026 | 06/2026 | NO | RENTAL |
| 221 West Virginia | B. Schewel | Peeling paint, rotten wood | 02/2026 | 06/2026 | NO | SCHEWELS WAREHOUSE |
| 223,225,227 West Virginia | Windy Hills | Peeling, rotten wood and broken windows | 02/2026 | 06/2026 | NO | RENTAL |
| | | | | | | |
| <i>As of February 2026</i> | | | | | | |

DILAPIDATED PROPERTY LISTING

| <u>ADDRESS</u> | <u>OWNER</u> | <u>DESCRIPTION</u> | <u>LAST CONTACT</u> | <u>FOLLOW UP</u> | <u>VACANT (Y/N)</u> | <u>RENTER OR OWNER OCCUPIED</u> |
|---|--------------|--------------------|---------------------|------------------|---------------------|---------------------------------|
| SECTION 106 UNSAFE STRUCTURES OR STRUCTURES UNFIT FOR HUMAN OCCUPANCY | | | | | | |
| 106.3.1 Vacating unsafe structure. If the code official determines there is actual and immediate danger to the occupants or public, or when life is endangered by the occupancy of an unsafe structure, the code official shall be authorized to order the occupants to immediately vacate the unsafe structure. | | | | | | |

Agenda Item A

To: Mayor and Town Council
From: Business Development Manager
Date: March 9, 2026
Re: Monthly Update

- Retail Strategies visited South Hill on February 19th for a stakeholders meeting. This was in conjunction with other Town visits in Mecklenburg County. We are continuing to push information to them to provide to major retailers and restaurants.
- We are working with multiple new prospective businesses in the downtown area with Town incentives.
- Working with a prospective new company looking at South Hill. Currently we are gathering information that will guide us on a facility or property that is best suited to present.
- Met with developer to discuss opportunities for a new restaurant on HWY 58. The developer is meeting with their business partners to discuss, and I am providing location opportunities to them.
- Continuing to work with property owners on the placement of new businesses in facilities that are coming available in the upcoming months.

This item is for Council information only. No action is required.

Agenda Item A

To: Mayor and Town Council
From: Human Resources Manager
Date: February 27, 2026
Re: HR Report for March 2026

HR UPDATE:

The NEOGOV Perform 2025 Evaluation process is approximately 90% complete, with final employee meetings occurring over the next couple of weeks.

The Town will meet with OneDigital Benefits later in March to begin discussions regarding the upcoming benefits renewal.

YEARS OF SERVICE:



Congratulations to David Hash, Code Compliance Official, on ten (10) years of dedicated service to the Town of South Hill. We sincerely appreciate his continued commitment and contributions to the organization.

EMPLOYMENT NEWS:

The Town is currently recruiting for the following positions:

Maintenance Operator – Streets Department
Trainee Operator – Waste Water Treatment Plant